

**Met Campus**  
1995 Lens Avenue  
Windsor, ON  
N8W 1L9  
Phone: 519-254-5577

**Ouellette Campus**  
1030 Ouellette Avenue  
Windsor, ON  
N9A 1E1  
Phone: 519-254-5577

Patient Label

[DATE]

Dear [INSERT PATIENT/SDM],

Thank you for entrusting your care to our hospital. The health and safety of our patients is our number one priority, and as always, your care team will partner with you and your family to meet your health care needs.

With high COVID-19 rates in our community and in the Province, there are many people needing hospital care. To make sure we can continue to provide you and other patients with the highest quality and safest care possible, we may need to move you to another hospital that has fewer patients and can meet your care needs. Hospitals across Ontario are working together under the guidance of the Province to ensure all patients can receive the care that they need.

If we need to move you to another hospital, your care team will have a discussion with you and provide you with more information.

You will only be moved to another hospital if your care teams decide that it is safe to do so. They will make sure that the new care team has the information they need to support you.

We understand that this may cause you some worry or concern. We will do our best to answer your questions and make sure the move is as comfortable for you as possible.

Sincerely,

[Insert Appropriate Patient Care Services Lead]