



MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, April 05, 2018**, 17:00 hours, Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

Lynne Watts, Chair		
Bob Renaud	Leanne Leech	Dr. Gary Ing (ex-officio, non-voting)
Pam Skillings	Dan Wilson	David Musyj (ex-officio, non-voting)
Michael Lavoie	Patricia France	Dr. Abdelrahman Elashaal (ex-officio, non-voting)
Dr. Maureen Muldoon	Anthony Paniccia	Dr. Anil Dhar (ex-officio, non-voting)
		Dr. Joslyn Warwaruk (ex-officio, non-voting)

STAFF:

Executive Committee

REGRETS:

Cynthia Bissonnette	Dr. Laurie Freeman	Dr. Gerry Cooper (ex-officio, non-voting)
John Leontowicz	Arvind Arya	Karen McCullough (ex-officio, non-voting)
Lisa Landry		

1. CALL TO ORDER :

The meeting was called to order at 17:07 hours with Ms. Watts presiding as Chair, and Ms. Clark recording the minutes.

2. The Chair welcomed Drs. Joslyn Warwaruk and Anil Dhar, to the Board of Directors.

3. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

4. PREVIOUS MINUTES – March 01, 2018

The minutes of the March 01, 2018 Board of Directors meeting had been previously distributed.

MOVED by Mr. M. Lavoie, **SECONDED** by Ms. P. France and **CARRIED**

THAT the minutes from the March 01, 2018 Board of Directors meeting be approved.

5. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj highlighted the following:

- The WRH My Care Journey app has been launched. It is a helpful application we unveiled for patients and families. Various aspects of their stay in the hospital are covered on the app. It also provides useful information for families and loved ones so they can better know what to expect for the patient at each step. A lot of times it is stressful for both patients and their families to digest the information they are given and sometimes they forget important things that are told to them, and when they get home they can't remember all of the details. The patient will have the information on what they can expect on day 1, 2, 3, etc. They can

access this app anytime on their phone. The app will be updated on more procedures as we move along. For those not comfortable with the mobile app, brochures are also available to them when they are admitted.

- We have talked a lot about patient flow in the past several months. This year our volume and acuity have been at an all-time high. Our ability to pull patients from the Emergency Department is happening a lot faster though, than in previous years. This has a lot to do with the bays we opened up on the floors. We have less than 20% private rooms between the two campuses. When a patient comes to the ED and we are trying to get them up to a bed, we are often waiting for a male/male, female/female set-up. Every time we move a patient up to a semi-private room, it can involve multiple moves as well as waiting for the room to be cleaned, which takes time as well. The creation of the bays pulls the patient up quicker from the ED but they are not perfect because different sexes are combined in them. The alternative is to sit in the ED longer. This gets you out of the ED and into a quieter setting. Until we are in a setting where we have 80% private rooms, we will continue to experience this.
- We are still receiving more information on the funding increase, but it was announced a 4.6% increase for hospitals this year. This does not mean that each hospital will receive that. We each have different buckets. We will finally get paid for services which we have not been receiving funding previously. There are certain procedures we are not entitled to because we do not perform them at WRH. Our own funding increase is about \$9.8 million and the contribution to the bottom line is about \$4.6 million. We are still projecting a deficit into this year but are working with the LHIN and MOH in addressing that. We need a sound budget going into the new hospital but we are moving in the right direction.
- As noted previously, we have been approved for a PET Scanner and we are currently in the midst of an RFP. The money from CCO has been received and we are still targeting December to have it up and running. We do not have the operating budget for it yet though. A considerable number of people have been going to other regions for their PET Scans, so this will keep them in Windsor/Essex.
- The second annual Run for Windsor will occur on May 12, 2018.

6. UPDATE – SCHULICH SCHOOL OF MEDICINE & DENTISTRY:

Dr. Cooper was absent from the meeting but submitted his report as FYI.

The Chair noted that the recent 10th Anniversary event was well attended and a great success. Congratulations to Dr. Cooper, who did a wonderful job for being MC for the evening.

7. TREASURER’S REPORT & FINANCIAL SUMMARY:

Ms. Leech reported and highlighted the following for the period ending February 28, 2018.

- There is a deficit from hospital operations of \$9.2 million, which is about \$2 million over budget.
- **YTD results:**

- i) Negative Hospital Margin - \$7.5 million
- ii) Deficit from Hospital Operations - \$9.2 million
- iii) Bottom line deficit - \$10.7 million

- **Financial Results:**

- i) Received additional one-time funding to open 20 beds, open 8 flex beds, to help with the flu surge, and operational pressures.

As of February 28, 2018, our patient days were approximately 1,400 over our average. There was a sharp increase in patient days. Accordingly, our wages were well over budget.

- **Revenue:**

- i) There is a YTD positive variance of \$3 million.

- **Expenses:**

- i) Salaries are 1.5% over budget due to 23 additional beds and increased staff in the ICU to meet demands.
- ii) Benefits are \$26,000 over budget.
- iii) Med Staff fees are \$1.155 million favourable to budget.
- iv) Drugs are \$1,260 million unfavourable to budget.
- v) Med Surg supplies are \$509,000 unfavourable.
- vi) Other supplies and expenses are \$1.326 million unfavourable.

- **Patient Volume**

- i) Total weighted cases for Met and Ouellette increased over last year which is good news.

- **Patient Access**

- i) The ALOS is under our target at both campuses.

- **Organizational Health**

- i) Sick time and overtime are both over the budget at both campuses.

8. CONSENT AGENDA:

- i) **Finance/Audit & Resources – March 26, 2018**
- ii) **Fiscal Advisory Committee – January 25, 2018**

MOVED by Ms. L. Leech, **SECONDED** by Mr. A. Paniccia and **CARRIED**

THAT the reports from the March 26, 2018 Finance/Audit & Resources Committee meeting and the January 25, 2018 Fiscal Advisory Committee meeting be accepted.

9. NEW BUSINESS: None

10. BUSINESS ARISING: None

11. CORRESPONDENCE/PRINTED MATTER:

i) Media Report

12. DATE OF NEXT MEETING:

Thursday, May 03, 2018, Met Auditorium

13. BOARD MEMBERS QUESTIONS, COMMENTS OR NOTICES OF MOTIONS:

None.

14. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Dr. M. Muldoon, **SECONDED** by Ms. P. France and **CARRIED**
THAT the April 05, 2018 Board of Directors meeting be adjourned at 1726 hours.

Lynne Watts, Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc