



**MINUTES** of the **BOARD OF DIRECTORS** meeting held on **Thursday, December 08, 2016**, 17:00 hours, Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

**PRESENT:**

Lynne Watts, Chair

Arvind Arya

Patricia France

Dr. Laurie Freeman-Gibb

Dr. Maureen Muldoon

Ruth Orton

Bob Renaud

Yvan Poulin

John Leontowicz

Pam Skillings

Dan Wilson

Anthony Paniccchia

Dr. Gary Ing (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Dr. Gerry Cooper (ex-officio, non-voting)

Karen McCullough (ex-officio, non-voting)

Dr. Abdelrahman Elashaal (ex-officio, non-voting)

Dr. Kristen Gyetvai (ex-officio, non-voting)

**STAFF:**

Executive Committee

**REGRETS:**

Leanne Leech

Lisa Landry

Dr. Minesh Singh (ex-officio, non-voting)

**1. CALL TO ORDER :**

The meeting was called to order at 1709 hours with Ms. Watts presiding as Chair, and Ms. Clark recording the minutes.

**2. DECLARATIONS OF CONFLICT OF INTEREST:**

None noted.

**3. PREVIOUS MINUTES –October 06, 2016**

The minutes of the November 03, 2016 Board of Directors meeting had been previously distributed.

**MOVED** by Mr. A. Paniccchia, **SECONDED** by Mr. A. Arya and **CARRIED**

**THAT** the minutes from the November 03, 2016 Board of Directors meeting be approved.

**4. REPORT OF THE PRESIDENT & CEO:**

Mr. Musyj referred to his written report and highlighted the following:

**Operationalizing the Strategic Plan:**

Mr. Musyj stated that every program in the organization will be examining all aspects of what they do and see how that matches up to our strategic initiatives. Upon further examination, they may discover they should stop doing something, or perhaps start an initiative/process. This is all meant to align our operations with the Strategic Plan. We will

make the recommendations at the retreat on February 10, 2017. We must ensure that anything we are working on, can be measured.

**Acute Care Hospital:**

On December 13, from 0800-1200, there will be a meeting to move ahead with the Stage 2 process on the research and education piece. There will be close to 100 people in attendance regarding what research could look like and that will be the basis for planning. We need to develop the vision first and see what that looks like, see where there are gaps and then seek the funding.

**Other:**

To those who are active with texts, e-mails, any social media, please reflect on the previous year and see what you have put on social media and categorize that into positive, negative, or neutral. Mr. Musyj referred to a report from Harvard, where in 1976 they began a nurses' health study and they sent out 121,700 surveys to nurses who were between 30-55 years and asked them about their health and health behaviours. They have re-surveyed the same group every two years to obtain updated information. All in all, optimism is better for your long-term health. Please read the report that was sent to all Board members on December 08.

Last Saturday, two medical students showed area high school students how to run a DaVinci robot. They went to the O.R. and a portion of them went to ultrasound.

As a follow-up to the MDRD issue, we have to replace three autoclaves – two at Ouellette and one at Met. It will take between six to eight weeks after tonight to get the autoclaves delivered. The new Steam to Steam system works perfectly; everything is pristine.

There was an article in the newspaper today regarding cervical cancer pre-screening and our numbers are not good.

**5. UPDATE – SCHULICH SCHOOL OF MEDICINE & DENTISTRY:**

Dr. Cooper referred to his written report.

- Windsor Campus had meetings with Dept. of Psychiatry leaders in London on October 31 and the Dept. of Psychiatry here at WRH on November 16. Both meetings were fruitful.
- Research in Windsor (SWORP) is a great program to introduce medical students on how to conduct research and how to get mentorship for healthy research. Recently, a private donor sponsored a specific research project. This donation will be used to fund one student research award per year for a total of five years. The research will be conducted in the area of Oncology and students should have an interest in performing their research in that area.
- A socio-economic impact study regarding the Windsor Campus is planned for 2017. Some of the initial steps have begun, including a submission of a Research Ethics Board (REB) application.
- The newsletter was sent to everyone yesterday.
- Dean Michael Strong will be in town February 6, and setting up shop in the Ouellette Campus Boardroom. This will be repeated in March or April at HDGH.

## 6. TREASURER'S REPORT:

Mr. Paniccia reported in Ms. Leech's absence, referring to power point presentation.

- As of **October 31, 2016**, there is a small variance in revenue.
- Wages and salaries are trending well.
- Other supplies – \$1.392 million is attributed to the MDRD issue.
- There is a net deficit of \$4.3 million.
- The organization is trending well for the year.
- The bottom line is a \$5.3 million deficit.
- Revenue - \$1.6 million has been added to our base funding for the year.
- Expenses - the Med Surg supplies are \$150,000 under budget.
- Drugs are over budget by \$238,000.
- Legal and consulting showed a negative variance of \$491,000.
- Utilities showed a negative variance of \$193,000.
- Equipment and maintenance showed a negative variance of \$239,000.
- Total weighted cases are down – bad news for our volumes.
- ED holds are down by 4,000.
- LWOB's (checked in but left without being seen by a physician) are up.
- ED activity at both campuses – CTAS 4 & 5 (less urgent) have gone down – people are going to urgent care centres.
- CTAS 1 & 2 have risen.
- CTAS 3 is more generic but require more resources.
- Staff sick time is close to target.

## 7. CONSENT AGENDA:

### i) **Finance/Audit & Resources – November 28, 2016**

**MOVED** by Mr. A. Paniccia, **SECONDED** by Dr. L. Freeman-Gibb and **CARRIED** THAT the report from the November 28, 2016 Finance/Audit & Resources Committee meeting be accepted.

## 8. NEW BUSINESS: None

## 9. BUSINESS ARISING: None

## 10. CORRESPONDENCE/PRINTED MATTER:

- i) Media Report
- ii) "The Standard"
- iii) SOP Dashboard

Mr. Musyj spoke about the recent Fundraiser, Starry Night at Caesars, where \$1 million was raised for the new hospital. There were seven large sponsors, who invited individuals to be at their tables and that is how there were 200 people in attendance.

We are lining up everything to go to Stage 2 but we will not kick off official fundraising until we get to Stage 2. Now people are saying they just want to donate and do not want a dinner, party or gala.

**11. BOARD member Questions, Comments or Notices of Motions: None**

**12. DATE OF NEXT MEETING:**

**Thursday, January 12, 2017, Met Auditorium**

**13. ADJOURNMENT:**

There being no further business to discuss, it was

**MOVED** by Mr. J. Leontowicz, **SECONDED** by Ms. P. France and **CARRIED**  
**THAT** the December 08, 2016 Board of Directors meeting be adjourned at 1747 hours.

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Lynne Watts, Chair  
Board of Directors

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Cheryle Clark  
Recording Secretary

/cc