



MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, December 12, 2019**, 17:00 hours, Met Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

Dan Wilson, Chair	Lynne Watts	Dr. Larry Jacobs (ex-officio, non-voting)
Genevieve Isshak	Anthony Paniccia	Dr. Wassim Saad (ex-officio, non-voting)
Paul Lachance	Dr. Laurie Freeman	Dr. Anil Dhar (ex-officio, non-voting)
Michael Lavoie	Patricia France	Karen McCullough (ex-officio, non-voting)
Pam Skillings		David Musyj (ex-officio, non-voting)
John Leontowicz (until 1752)		

STAFF:

Executive Committee

REGRETS:

Cynthia Bissonnette	Dr. Joslyn Warwaruk (ex-officio, non-voting)
Arvind Arya	Penny Allen
Dr. Anat Ravid, (ex-officio, non-voting)	

1. CALL TO ORDER:

The meeting was called to order at 1700 hours with Mr. Wilson presiding as Chair, and Ms. Clark recording the minutes.

2. PRESENTATIONS – 150M Safe Access Zone:

The Chair welcomed the Feminists for Action Windsor and the 40 Days for Life Windsor to the Board meeting. He stated that the Board of Directors was comprised of volunteers from the community but added it was valuable for them to hear from other members of our community as well. The two groups were in attendance to make separate presentations on the 150M Safe Access Zone, and the Chair recognized that both groups were passionate about this topic. He reviewed some guidelines for the meeting.

The presentations for each group had been included in the Board packages for the meeting. The Chair welcomed the Feminists for Action Windsor to the podium then the 40 Days for Life Windsor followed with their presentation.

3. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

4. PREVIOUS MINUTES – November 07, 2019

The minutes of the November 07, 2019 Board of Directors meetings had been previously distributed.

MOVED by Mr. J. Leontowicz, **SECONDED** by Dr. L. Freeman and **CARRIED** **THAT** the minutes from the November 07, 2019 Board of Directors meeting be approved.

5. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj referred to his submitted report. Highlights are reflected below:

- The Hospital underwent accreditation from November 25-29. Every 4 years, our organization gets accredited by Accreditation Canada. There were 2600+ standards that WRH had to meet this year. In advance of the arrival of the surveyors, we submitted to Accreditation Canada how we responded to those standards. We had a team of four accreditors who visited us, each with a variety of backgrounds from different organizations. They walked through the organization, speaking with staff, physicians and people from the community on their opinion of various aspects of the hospital. They gave us their report on the last day and we have reviewed that and sent it back to them. The report is being reviewed by Accreditation Canada and will be sent back to us probably within the next week. There were 27 ROP's (required organizational practices) that we had to meet and are non-negotiable. We met 99.8% of the criteria, which is a phenomenal result and one of the highest WRH has ever achieved.
- We do need to address a few opportunities that were presented to us:
 - our infrastructure
 - foster staff engagements in quality initiatives
 - succession planning
 - change fatigue
 - continue advocating for financial right sizing
 - paper-based documentation transition to HER
- The surveyors highlighted our areas of pride in Patient Safety, Ethics, Quality Improvement, Risk Management and Client and Family-Centred Care:
- Kudos to everyone around this Board table – we are on the right track.
- Mr. Musyj encouraged everyone to buy their 50/50 tickets, a new on-line raffle in Ontario to support the new 3D mammo machine, which will be on site and running in January, 2020.
- Earlier today, the first robotic surgery (the DaVinci machine) was performed for a partial nephrectomy. The patient was in the O.R. by 0800 and out by 1330 with a tiny 5 cm incision. This was a positive step for WRH.
- There has only been one confirmed case of the flu in the community so far this season.

6. SCHULICH REPORT:

Dr. Jacobs referred to his submitted report and highlighted the following:

- He reviewed leadership changes at Schulich.
- The search still continues for a new Dean. Dr. Davy Cheng has been Acting Dean.

- The first 4 months of the academic year have gone well.
- The Windsor Campus Awards of Excellence will be held on April 07, 2020.
- Schulich Post Graduate Education underwent an on-site accreditation. Initial impressions were very positive.

7. NEW BUSINESS:

The Chair stated that all six of the following policies already exist in our system and only minor changes have been made to them.

MOVED by Mr. P. Lachance, **SECONDED** by Mr. A. Paniccia and **CARRIED**
IT WAS RESOLVED THAT the following policies be approved:

- the Capital Project Approval and Monitoring Policy
- the Cash Reserves and Preservation of Working Capital Policy
- the Accounting and Control of Petty Cash Policy
- the Emergency Preparedness & Incident Management Policy
- the Business Expense Re-imbursement Policy
- the Hospital Investment Policy

8. BUSINESS ARISING: None

9. CORRESPONDENCE/PRINTED MATTER:

- Electronic version of the new media report
- 191113 Health Ontario memo re: LHIN Leadership
- 191112 Connected Care re: OHT's – One of the items identified that has not had a lot of information shared is on Community Care Access. We are a small component of CCA's home care work. Twenty-four teams that have been approved as health teams. We are in the development stage.

At 1752 hours, Mr. Leontowicz departed the meeting.

10. DATE OF NEXT REGULAR MEETING:

Thursday, January 09, 2020, Met Auditorium

11. BOARD MEMBERS QUESTIONS, COMMENTS OR NOTICES OF MOTIONS:

None.

12. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Dr. L. Freeman, **SECONDED** by Ms. P. France and **CARRIED**
THAT the December 12, 2019 Board of Directors meeting be adjourned at 1754 hours.

Dan Wilson, Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc