



MOTION/ACTION SHEET
From the

BOARD OF DIRECTORS MEETING
June 05, 2014

**RESOLUTION
NUMBER**

IT WAS RESOLVED THAT

14060501

the Board of Directors approves the appointment of KPMG as the Auditors for Windsor Regional Hospital for the 2014-15 fiscal year.

14060502

the Financial Statement of Windsor Regional Hospital for the 2013-2014 fiscal year be approved.

14060503

the Financial Statement of Windsor Regional Children's Centre for the 2013-2014 fiscal year be approved.

14060504

the Financial Statement of Windsor Regional Hospital – Patients' Trust Account for the 2013-2014 fiscal year be approved.

MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, June 05, 2014**, 1700 hours, Met Auditorium, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

| | | |
|-----------------|---------------------|--|
| Gay Wrye, Chair | Yvan Poulin | Dr. Gary Ing (ex-officio, non-voting) |
| Leanne Leech | Anthony Paniccia | David Musyj (ex-officio, non voting) |
| Dr. Wilf Innerd | Arvind Arya | Dr. Shobhana Patel (ex-officio, non-voting) |
| Lisa Landry | John Leontowicz | Karen McCullough (ex-officio, non voting) |
| Pam Skillings | Dr. Maureen Muldoon | Dr. Kristen Gyetvai (ex-officio, non voting) |
| Lynne Watts | Dan Wilson | Dr. Gerry Cooper (ex-officio, non-voting) |

STAFF:

Executive Committee

REGRETS:

| | |
|---|---------------|
| Dr. Sowmil Mehta (ex-officio, non-voting) | Robert Renaud |
| Ruth Orton-Pert | |

1. CALL TO ORDER:

The meeting was called to order at 1711 hours with Gay Wrye presiding as Chair and Cheryl Clark recording the minutes.

2. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

3. PREVIOUS MINUTES – May 01, 2014

The minutes of the May 01, 2014 Board of Directors meetings had been previously distributed.

MOVED by Mr. Y. Poulin, **SECONDED** by Ms. L. Watts and **CARRIED**

THAT the minutes of the May 01, 2014 Board of Directors meeting be approved.

4. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj referred to his written report.

- He stated the report was brief but the content was important. Our Board will be losing Dr. Wilf Innerd this year at the AGM. Mr. Musyj outlined Dr. Innerd's contributions during his tenure. His accomplishments while in a leadership role have reflected positively on the organization, both clinically and financially. Mr. Musyj thanked Dr. Innerd for everything he has done for Windsor Regional Hospital and he announced Dr. Innerd will now be a member of the Site Selection Committee for the new acute care hospital.
- The site selection process is moving along. Draft criteria has been posted on the Internet site and we have received over 500 responses from the community. There was one individual in the media though, who claimed it was too complicated to complete. It is important that this process be totally transparent. By the end of this coming Sunday, we will have received approximately 600 responses. We will be reviewing the criteria and indicating which ones are ranked as 1st, 2nd 3rd place, etc.

in importance. We will then see how many people ranked the criteria from 1 to 10. All of that will go back to Steering Committee, who will review that information, and put weight on the criteria. They will have regard to the feedback from the community during this process. After that, the Site Selection Committee will meet for the 1st time. They will speak to the process they will be following to procure the site for the new hospital. We will follow the Broader Public Sector guidelines concerning procurement and we will put an RFP out into the community for approximately 30 days. Individuals who own land or those representing owners, can respond to the RFP. If they have land that matches the criteria, they can submit their land for consideration. The Site Selection Committee will score each submission and will short list the successful properties. That recommendation will go to the Steering Committee, then to this Board and finally to the LHIN. It is a detailed, focused and stringent process. At this point, we are looking to the fall for a recommendation concerning the site.

- Before moving on with the meeting, Ms. Wrye personally thanked Dr. Innerd for what he has done for her in her position as Board Chair and she wished him the best.

5. **TREASURER’S REPORT**

Ms. Leech referred to the Treasurer’s Report sent under separate cover to the Board, and stated we ended the year with a deficit of \$6.2 million. The situation would have been different had we not gone through re-alignment, as we did have some one-time extraordinary expenses. We entered into a 99 year lease with HDGH and we took a loss on that, otherwise we would have had a \$2 million surplus. We are in the process of spending money on capital expenses.

6. **REPORTS:**

i) **Finance/Audit & Resources – May 26, 2014**

The committee met with the auditors at the May 26 meeting and reviewed the financial statements. It was agreed another meeting would be required for the financial statements, as they were not finalized for that meeting. It was also recommended that KPMG be re-appointed as our auditors for the next year.

MOVED by Ms. L. Leech, **SECONDED** by Mr. Y. Poulin and **CARRIED**

IT WAS RESOLVED THAT the Board of Directors approves the appointment of KPMG as the Auditors for Windsor Regional Hospital for the 2014-15 fiscal year.

MOVED by Ms. L. Leech, **SECONDED** by Mr. A. Paniccia and **CARRIED**

THAT the report of the May 26, 2014 Finance/Audit & Resources Committee meeting be accepted.

ii) **Finance/Audit & Resources Committee – June 03, 2014**

A special meeting was called for June 03 so the committee could review the final draft financial statements.

MOVED by Ms. L. Leech, **SECONDED** by Ms. L. Watts and **CARRIED**
IT WAS RESOLVED THAT the Financial Statement of Windsor Regional Hospital for the 2013-2014 fiscal year be approved.

MOVED by Ms. L. Leech, **SECONDED** by Mr. A. Arya and **CARRIED**
IT WAS RESOLVED THAT the Financial Statement of Windsor Regional Children's Centre for the 2013-2014 fiscal year be approved.

MOVED by Ms. L. Leech, **SECONDED** by Mr. Y. Poulin and **CARRIED**
IT WAS RESOLVED THAT the Financial Statement of Windsor Regional Hospital – Patients' Trust Account for the 2013-2014 fiscal year be approved.

MOVED by Ms. L. Leech, **SECONDED** by Mr. A. Paniccia and **CARRIED**
THAT the report of the June 03, 2014 Finance/Audit & Resources Committee meeting be accepted.

7. CONSENT AGENDA:

None

8. NEW BUSINESS:

None

9. BUSINESS ARISING:

None

10. CORRESPONDENCE/PRINTED MATTER:

i) Media Report

11. BOARD member Questions, Comments or Notices of Motions

None

12. DATE OF NEXT MEETING:

REMINDER: AGM - Thursday, June 19, 2014, 1700, Windsor Room, Ouellette Campus

13. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Ms. L. Leech, **SECONDED** by Mr. A. Arya and **CARRIED**
THAT the June 05, 2014 Board of Directors meeting be adjourned at 1729 hours.

Gay Wrye, Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc