



MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, March 06, 2014**, 1700 hours, Windsor Room, 1030 Ouellette Avenue, Windsor, Ontario.

PRESENT:

Bob Renaud, Acting Chair

Arvind Arya	Dr. Maureen Muldoon	David Musyj (ex-officio, non voting)
Dr. Wilf Innerd	Anthony Paniccia	Dr. Andrea Steen (ex-officio, non-voting)
Lisa Landry	Ruth Orton-Pert	Dr. Shobhana Patel (ex-officio, non-voting)
Leanne Leech	Pam Skillings	Dr. Gerry Cooper (ex-officio, non-voting)
John Leontowicz	Lynne Watts	Karen McCullough (ex-officio, non voting)

STAFF:

Executive Committee

REGRETS:

Gay Wrye	Dan Wilson	Dr. Gary Ing (ex-officio, non-voting)
Yvan Poulin	Dr. Sowmil Mehta (ex-officio, non-voting)	

1. CALL TO ORDER:

The meeting was called to order at 1715 hours with Bob Renaud presiding as Chair and Cheryl Clark recording the minutes.

2. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

3. PREVIOUS MINUTES – February 06, 2014

The minutes of the February 06, 2014 Board of Directors meetings had been previously distributed.

MOVED by Mr. A. Arya, **SECONDED** by Ms. L. Watts and **CARRIED**

THAT the minutes of the February 06, 2014 Board of Directors meeting be approved.

4. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj referred to his written report.

The hospital has received approval to proceed to Stage 1B, which is essentially, the Master Site Plan phase. In Stage 1B, if we were renovating an existing site, we would have to take into consideration the landscape 10, 20 and even 30 years from now, ensuring that our renovations would not interfere with potential future needs. The difference in our case though, is that we will be working on a Master Site Plan for a green-field site. We have to select the location for the new hospital as part of 1B. At the same time, we will have to consider potential uses for our existing sites and develop a plan for those uses. This will be

a 9-12 month process. As we will have to follow the public sector guidelines, we must go to tender. When we went to tender for Stage 1A, we only had one response.

Since a consultant will have to be contracted, Mr. Renaud asked if it is correct that we do not have to take lowest bid if there are three responses.

Mr. Musyj replied affirmatively. The Steering Committee will then assemble again after the consultant is chosen. For the actual site selection, a free-standing committee will be struck. There can be no conflicts of interest for the individuals involved. That sub-committee will report into the Steering Committee. Site selection will also go out the tender. The sub-committee may decide to hire someone who has expertise in that process. Current planning guidelines for new hospitals indicate 50-60 acres is ideal.

Mr. Musyj noted the link on the website in his report to view the work Allison Johnson has been doing. The concept is to bring what is happening in the province and around the U.S., to the Windsor/Essex area. She has several videos of different healthcare facilities she will be releasing on the link.

The standardization/optimization work between the Met and Ouellette Campuses will start at the end of this month. We need to standardize operations between the two campuses.

A couple of months ago, WRH was approached by ONA concerning our efforts on workplace safety. We have been doing a great job with respect to indicators, how we track them, and the changes we make in the organization, as well as the roll back to staff and their initiatives in improving patient safety and quality. ONA wanted to discuss a process and program where we would use the same tools as those we utilize for patient safety and quality and target staff safety initiatives. After a survey has been sent to staff and physicians, focus groups will meet with the organization. Public Services Health & Safety Association will do a walk-about to verify what the staff is saying. Out of that feedback, we will focus on areas for staff safety and develop indicators. It is free, as we were selected as a test case for the province.

WRH will be in Vancouver June 01-04, 2014 at the e-Health Conference, highlighting our telemedicine initiatives over multiple sites. We will soon be expanding to the Ouellette site.

Between 8-10% of our patients will be harmed while they are in our facility, and not healed. They could be harmed in ways such as patients who fall, those who acquire an HAI while here, or through medication errors, just to name a few. We can only fix things if we recognize them. It is Important that staff come forward so we know what to fix. Some of the errors occur because of the problems with systems we have in place and not the error of the staff. Mr. Musyj elaborated on this issue in his written report.

5. TREASURER'S REPORT

Ms. Leech highlighted the following:

- At the end of January (10 months into the year), we are still showing a net deficit.
- Administration has started tracking some of the budget items that happen this time of the year.
- We are still hoping we will track close to even for this year.

- Capital expenses are moving closer to our budget.

6. REPORTS: None

7. CONSENT AGENDA:

i) Finance/Audit & Resources –February 24, 2014

MOVED by Mr. A. Paniccia, **SECONDED** by Ms. L. Landry and **CARRIED THAT** the report of the February 24, 2014 Finance/Audit & Resources Committee meeting be accepted.

8. NEW BUSINESS:

None

9. BUSINESS ARISING:

None

10. CORRESPONDENCE/PRINTED MATTER:

i) Media Report

Mr. Foster reported on social media has been developing for last few years and the work Allison Johnson has been doing, which we are tracking on Facebook.

11. BOARD member Questions, Comments or Notices of Motions

None

12. DATE OF NEXT MEETING: Thursday, April 03, 2014, Auditorium, Met Campus

Future 2014 Board Dates:

Thursday, May 01, 2014, Windsor Room, Ouellette Campus

Thursday, June 05, 2014, Auditorium, Met Campus

Thursday, June 19, 2014, Windsor Room, Ouellette Campus

13. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Mr. A. Paniccia, **SECONDED** by Ms. R. Orton-Pert and **CARRIED THAT** the March 06, 2014 Board of Directors meeting be adjourned at 1745 hours.

Bob Renaud, Acting Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc