



**MOTION/ACTION SHEET**

**From the**

**BOARD OF DIRECTORS MEETING**

**May 07, 2015**

**RESOLUTION  
NUMBER**

**15050701**

**IT WAS RESOLVED THAT**

the Board of Directors approves a By-Law amendment by adding the Patient and Caregiver Council in a new section 9.10 as set out in Schedule "A" and that the existing section 9.10 to 9.12 be re-numbered as section 9.11 to 9.13.

**MINUTES** of the **BOARD OF DIRECTORS** meeting held on **Thursday, May 07, 2015**, 17:00 hours, Windsor Room, Ouellette Campus, 1030 Ouellette Avenue, Windsor, Ontario.

**PRESENT:**

Bob Renaud, Chair	Dr. Maureen Muldoon	Dr. Gary Ing (ex-officio, non-voting)
Arvind Arya	John Leontowicz	David Musyj (ex-officio, non voting)
Lisa Landry	Yvan Poulin	Dr. Gerry Cooper (ex-officio, non-voting)
Dan Wilson	Ruth Orton	Dr. Kristen Gyetvai (ex-officio, non voting)
Anthony Paniccia	Lynne Watts	Dr. Minesh Singh (ex-officio, non-voting)
Leanne Leech	Gay Wrye	
Patricia France		

**STAFF:**

Executive Committee

**REGRETS:**

Dr. Sowmil Mehta (ex-officio, non-voting)	Karen McCullough (ex-officio, non voting)
Pam Skillings	

**1. CALL TO ORDER:**

The meeting was called to order at 1704 hours with Bob Renaud presiding as Chair and Cheryle Clark recording the minutes.

**2. WELCOME – Monica Staley, Regional V.P. Cancer Services:**

The Chair welcomed Ms. Staley to the Board, followed with comments by the CEO.

**3. DECLARATIONS OF CONFLICT OF INTEREST:**

None noted.

**4. PREVIOUS MINUTES – April 02, 2015**

The minutes of the April 02, 2015 Board of Directors meetings had been previously distributed.

**MOVED** by Ms. G. Wrye, **SECONDED** by Ms. R. Orton and **CARRIED**

**THAT** the minutes of the April 02, 2015 Board of Directors meeting be approved.

**5. REPORT OF THE PRESIDENT & CEO:**

Mr. Musyj referred to his written report, highlighting the following:

- As we continue toward a new acute care hospital, we have an opportunity to also look at the concept of an Urgent Care Centre. He hopes to provide ongoing education to staff on what that is. Messrs. Musyj and Cooke continue to talk about the concept of an Urgent Care Centre to serve the community.
- At one time, Windsor had four hospitals, reduced that to two and in the future, there will be one. There is some concern about the drop in number. People may see signs around the city for urgent care centres, but they are not what we are talking about.
- 85-90% of the patients who come to the Emergency Department, end up going home and they do not need to be attached to an acute care hospital. The Queensway Clinic in Toronto sees about 60,000 patients per year and it is not even open 24 hours per day. Patients going there find the wait times to be about half of what they would be in a

hospital. The major difference is the Urgent Care Centre (UCC) will not see patients who are critically ill. As noted in previous Board meetings, there is a CTAS scale from 1-5. The Urgent Care Centres see CTAS 3, 4 and 5's. In the hospital Emergency Departments, they also see 1 & 2's. When a patient comes in who is a CTAS 1 or 2, it is all hands on deck and all attention in Emergency goes to saving that person's life. The 3, 4, & 5's are then not taken in the normal course and that starts delaying things. UCC's, allow for quicker access because they don't have to worry about CTAS 1 and 2's. If a CTAS 1 or 2 patient does come in, they will be addressed but transferred to a hospital. Queensway said there is a lot of communication to the community that is required, but the community will also figure it out. Very few 1 & 2's go to the UCC. It is an exciting concept. Some of our ER leadership went to the Queensway UCC and they could see the model working well for Windsor/Essex. We are hoping to have a UCC as part of the new hospital plan and it will be part of the package.

- Staff members have been invited to speak at the IPAC Canada 2015 National Education Conference as well as the RL Solutions Patient Safety event. RL Solutions is a software package we use for any adverse event at the hospital for either patients or employees. Every time an event is reported, we have a trigger system, that regardless where we are at, we can access it remotely to address the issue. We used to do this by paper but that created delays and it took time and not automatically dispersed to all the people who needed to know.
- Ms. Wrye and Ms. Petrakos accepted the 2015 Agency Recognition Award on behalf of WRH in Toronto recently. Other awards were handed out to individuals, recognizing their achievements the same day.
- Accreditation: The Board Chair will speak to that issue later in the meeting.
- Rita DiBiase received the 2015 Lois Fairley Award on April 22.

## **6. TREASURER'S REPORT – February, 2015:**

Mr. Paniccia reported.

- WRH is currently undergoing the 14/15 audit by KPMG. We want the work to be complete by the end of May so we can present the financial statements to the Board in June at the AGM.
- For the eleven months to the end of February, 2015, we have an operating deficit of \$5,000,000 based on the MOHLTC definition. This is due to funding variances when we went through the funding model and a couple of transfer issues. We are working to rectify the situation.

## **7. CONSENT AGENDA:**

### **i) Finance/Audit & Resources – April 27, 2015**

**MOVED** by Mr. A. Paniccia, **SECONDED** by Mr. A. Arya and **CARRIED**

**THAT** the report of the April 27, 2015 Finance/Audit & Resources Committee meetings be accepted.

## **8. NEW BUSINESS:**

### **AMENDMENT TO OUR BY-LAW:**

**MOVED** by Ms. L. Leech, **SECONDED** by Mr. Y. Poulin and **CARRIED**

**IT WAS RESOLVED THAT** the Board of Directors approves a By-Law amendment by adding the Patient and Caregiver Council in a new section 9.10 as set out in Schedule “A” and that the existing section 9.10 to 9.12 be re-numbered as section 9.11 to 9.13.

This will be part of the AGM agenda for approval by the Members of the Corporation.

**i) OHA Health Achieve – November 02-04, 2015:**

We have rooms reserved at the Intercontinental Hotel in Toronto for the conference. We like to offer this to Board members who have never attended first and then if no one comes forward, we will offer it to those who have previously participated. Please let Cheryle know by the end of the summer if you wish to attend.

**ii) OHA Webcast – June 05, 2015:**

Conflict Management at the Board Table and the Imperfect Board Member.  
This is being offered in Administration Conference Room #1 on Friday, June 05, from 0900 to 1000. Cheryle will register our Board for this webcast.

**9. BUSINESS ARISING:**

None

**10. CORRESPONDENCE/PRINTED MATTER:**

- i) Media Report
- ii) “The Standard”
- iii) SOP Priority Projects: Cath Lab, MRI, Med Fluids, O.R. Scheduling

**11. BOARD member Questions, Comments or Notices of Motions**

None

**12. DATE OF NEXT MEETING:**

**Thursday, June 25, 2015 – Auditorium, Met Campus**

17:00 Open & In-Camera Board meetings

18:30 Dinner

19:00 AGM

**13. ADJOURNMENT:**

There being no further business to discuss, it was

**MOVED** by Ms. L. Leech, **SECONDED** by Mr. A. Arya and **CARRIED**

**THAT** the May 07, 2015 Board of Directors meeting be adjourned at 17:25 hours.

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Robert Renaud, Chair  
Board of Directors

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Cheryle Clark  
Recording Secretary

/cc