



MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, November 02, 2017**, 16:30 hours, Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

Dan Wilson, Acting Chair

Lisa Landry

Pam Skillings

Dr. Maureen Muldoon

Anthony Paniccia

Dr. Laurie Freeman-Gibb

Patricia France

Arvind Arya

Bob Renaud

Michael Lavoie

John Leontowicz

Dr. Gary Ing (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Dr. Abdelrahman Elashaal (ex-officio, non-voting)

Dr. Gerry Cooper (ex-officio, non-voting)

Karen McCullough (ex-officio, non-voting)

STAFF:

Executive Committee

REGRETS:

Lynne Watts

Ruth Orton

Dr. Minesh Singh (ex-officio, non-voting)

Dr. Roland Mikhail (ex-officio, non-voting)

Cynthia Bissonnette

Leanne Leech

1. CALL TO ORDER :

The meeting was called to order at 16:30 hours with Mr. Wilson presiding as Chair in the absence of Ms. Watts, and Ms. Clark recording the minutes.

2. EDUCATION SESSION:

Quality Showcase:

The following five stations were set up in the auditorium. Staff from those depts/programs were in attendance to offer information to the Board members:

- **Surgery/Medicine** – Focus care rounds, in room patient whiteboard with performance boards
- **FBC/NICU/PAEDS/OR** - Focus on FBC tracking board, MORE OB, OR tracking board with assistance from volunteers
- **Cancer Centre/Renal** - Focus on 3D printer, renal chair and renal machine
- **Mental Health** - Focus on sniffer dog, safety initiatives
- **Cardiology programs** - Pharmacy-Focus on CODE STEMI, Pyxis machine

3. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

4. PREVIOUS MINUTES – October 05, 2017

The minutes of the October 05, 2017 Board of Directors meeting had been previously distributed.

MOVED by Ms. L. Landry, **SECONDED** by Mr. A. Paniccia and **CARRIED**
THAT the minutes from the October 05, 2017 Board of Directors meeting be approved.

5. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj highlighted the following:

- CANSWERS CENTRE LIVE is a live program that originated in the Cancer Centre. Monica Staley Liang and Allison Johnson are there to facilitate the show. It is on Facebook, at 7 pm, on the 3rd Wednesday of the month.
- Mr. Musyj stated he had previously shared WRH's strong financial performance.
- Dedicated Years of Service is quickly approaching.
- The Children's Christmas party will be on December 17.
- The Schulich medical/dental students have arrived again.
- Mr. Musyj, Mr. Dave Cooke and Ms. Janice Kaffer spoke at the 2nd annual Canadian Healthcare Infrastructure East Conference that occurred on October 24-25, 2017.
- The Minister of Health has spoken with our local MPP's about WRH moving forward with the new hospital. The Minister indicated that other hospitals in the province should model themselves after the capital process that WRH used.

6. UPDATE – SCHULICH SCHOOL OF MEDICINE & DENTISTRY:

Dr. Cooper highlighted the following from his report:

- He noted the names of the students who were the 2016/17 Clerkship Award recipients, and were chosen by the faculty members responsible for that rotation. The doctors are very skilled and have progressed well in a short time. In their 4th year, they will travel around the country doing electives. They will try to narrow it down as to what type of medicine they want to practice. They are marketing themselves as well. Shortly, they must submit all documentation that will go into the CMRS match. They will find out in March what kind of medicine they have matched to and where they will be training for the next 2 years. This designation goes on their resume and gives them "bragging" rights.
- Medical schools are aware of their responsibility concerning living conditions of indigenous people. There is now a great deal of focus on this. Schulich is trying to move forward with this and it is a delicate balance, but the school needs to have indigenous voices weighing in on decisions. Mr. Ry Moran, Director of the National Centre for Truth and Reconciliation provided a profound educational keynote address on October 04.
- Mr. Jay Rosenfield from the University of Toronto is the new Vice Dean - Education.
- Dr. Davy Cheng is the new Vice Dean of Medical Affairs.
- SWORP will continue for part of the 17/18 academic year and will partner with the University of Windsor.
- March 21, 2018 has been set for the Windsor Campus Celebrating Excellence awards banquet.

- At the bottom of the escalator in the foyer of the hospital, there is a sign that shows the affiliation between WRH and Schulich.

7. TREASURER’S REPORT & FINANCIAL SUMMARY:

Mr. Fathers reported in the absence of Ms. Leech. Highlights of the financial summary are below:

September financial results:

- WRH still has not received its funding letter yet.
- Salaries and wages show a favourable variance.
- Drugs show a slight 1.9% unfavourable variance.
- For a year-to-year comparison, we are showing a 2.5% surplus over one year ago from hospital operations.
- Salaries are 2.3% higher due to collective agreement contracts.
- There is a negative hospital margin of \$3,966,000.
- The deficit from hospital operations is \$4,901,000.
- The bottom line deficit is \$5,727,000.
- There is a year-to-date negative variance of \$724,000 in revenue due to:
 - i) Drug revenues exceeding the budget of \$712,000;
 - ii) Base and one time revenue is \$1,284 below budget;
 - iii) Our reserves have been taken out for volume based revenue streams which are forecasted to not reach budgeted volumes.
- LOS is below target in all areas.
- Sick time/overtime is a little higher than some of our targets.

8. CONSENT AGENDA:

i) Finance/Audit & Resources –October 23, 2017

MOVED by Mr. A. Paniccia, **SECONDED** by Mr. A. Arya and **CARRIED**

THAT the reports from the October 23, 2017 Finance/Audit & Resources Committee meetings be accepted.

9. NEW BUSINESS: None

10. BUSINESS ARISING: None

11. CORRESPONDENCE/PRINTED MATTER:

- i) Media Report
- ii) “The Standard”

12. BOARD member Questions, Comments or Notices of Motions: None

13. DATE OF NEXT MEETING:

Thursday, December 14, 2017, Met Auditorium

14. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Mr. J. Leontowicz, **SECONDED** by Mr. M. Lavoie and **CARRIED**
THAT the November 02, 2017 Board of Directors meeting be adjourned at 1817 hours.

Dan Wilson, Acting Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc