



MOTION/ACTION SHEET
From the
November 07, 2019
Board of Directors meeting

RESOLUTION NUMBER	IT WAS RESOLVED THAT
19110701	the Access of Information Under the Freedom of Information and Protection of Privacy Act Policy be approved.
19110702	the Privacy Policy be approved.
19110703	the Feedback – RL Solutions Electronic Entry, Compliment/Comment/Complaint Management Policy be approved.
19110704	the RL6 Electronic reporting system – Adverse Event and Near Miss Reporting Policy be approved.

MINUTES of the BOARD OF DIRECTORS meeting held on Thursday, November 07, 2019, 17:00 hours, Met Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

Dan Wilson, Chair

John Leontowicz

Paul Lachance

Michael Lavoie

Arvind Arya

Cynthia Bissonnette

Penny Allen

Dr. Laurie Freeman

Patricia France

Pam Skillings

Dr. Wassim Saad (ex-officio, non-voting)

Dr. Joslyn Warwaruk (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Karen McCullough (ex-officio, non-voting)

STAFF:

Executive Committee

REGRETS:

Anthony Panicia

Dr. Larry Jacobs (ex-officio, non-voting)

Lynne Watts

Genevieve Isshak

Dr. Anat Ravid (ex-officio, non-voting)

Dr. Anil Dhar (ex-officio, non-voting)

1. CALL TO ORDER:

The meeting was called to order at 1701 hours with Mr. Wilson presiding as Chair, and Ms. Clark recording the minutes.

2. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

3. ACCREDITATION 2019:

Linda Morrow reported on the upcoming accreditation, which will occur from November 25-29, 2019. The Surveyors will be meeting with the Board governance group on November 25. A meeting invitation was sent to Board members today for Nov. 25 from 1000-1100 in the Clinical Education Conference Centre. Linda highlighted the following: Accreditation Canada is an independent not for profit organization that has been around for many years.

The surveyors were last here four years ago.

There are more than 3700 standards that are assessed in 22 service areas, as well as 31 Required Organizational Practices (ROP's).

The surveyors will meet with various groups within the hospital.

The discussion topics for the Board may include:

- Board functioning, roles, insight
- Evaluation of Board performance
- Decision-making process
- Strategic Planning process
- Strengthening relationships with community
- Recruitment of CEO, talent management plan
- Financial planning and control
- Reduction and monitoring risk
- Patient safety

4. PREVIOUS MINUTES –October 03, 2019

The minutes of the October 03, 2019 Board of Directors meetings had been previously distributed.

MOVED by Mr. A. Arya, **SECONDED** by Mr. M. Lavoie and **CARRIED**

THAT the minutes from the October 03, 2019 Board of Directors meeting be approved.

5. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj referred to his submitted report. Highlights are reflected below:

- Earlier today, Messrs. Musyj and Wilson were at an event in Windsor also attended by Minister Caroline Mulroney, Minister of Transportation and Francophone Affairs. Mr. Musyj spoke with her about the new hospital. She stated the government is aware of our need for a new hospital in this region.
- This past week, we moved ahead with the expansion of the DaVinci robot into partial nephrectomies (removal of tumors on kidneys). The LOS for prostate surgery, either open or laparoscopic used to be 5 days, and now with the DaVinci, that is down to 2.1 days. The LOS has been cut in half. Two previous patients were in attendance at the media event, and they both had amazing results. Patients now get back to normal activities much faster. The current LOS for partial nephrectomies is 7-10 days and with the DaVinci robot, that will decrease to 3-5 days. There is one issue across the province concerning the DaVinci though – it is quite expensive to perform the procedure, but when you look at the cost per day for patients in hospital, with their reduced LOS, the cost decreases.
- Ms. McCullough stated that the surge plan this year is an aggressive plan and is about making room and space for future patients. We have reduced the number of ALC patients greatly and that number is quite low now. We plan to have 8-10 beds at each of our campuses and they will be for future patients. Our plan is to move patients from the Emergency Department to these beds; a progressive move. We will monitor usage of them and will not open them if we don't need them.
Mr. Musyj added there is funding available from the government for surge capacity if we need to access it.
- Mr. Musyj added that an issue has arisen concerning access to the flu vaccine. We have enough for patients but not enough for staff. We received about 300 vaccines about two weeks ago and currently there are very few remaining – about 30. As well, we cannot use patient vaccines for staff. It is a manufacturing and supply issue.
- A physician stated that people in the community are getting them much quicker this year.

6. SCHULICH REPORT:

Dr. Jacobs had submitted his report but was unable to attend the meeting.

7. NEW BUSINESS:

The Chair stated that all four of the following policies already exist in our system and only minor changes have been made to them.

MOVED by Mr. P. Lachance, **SECONDED** by Mr. J. Leontowicz and **CARRIED**
IT WAS RESOLVED THAT the Access of Information Under the Freedom of Information and Protection of Privacy Act Policy be approved.

MOVED by Dr. L. Freeman, **SECONDED** by Ms. C. Bissonnette and **CARRIED**
IT WAS RESOLVED THAT the Privacy Policy be approved.

MOVED by Mr. A. Arya, **SECONDED** by Mr. P. Lachance and **CARRIED**
IT WAS RESOLVED THAT the Feedback – RL Solutions Electronic Entry, Compliment/Comment/Complaint Management Policy be approved.

MOVED by Dr. L. Freeman, **SECONDED** by Ms. P. Allen and **CARRIED**
IT WAS RESOLVED THAT the RL6 Electronic reporting system – Adverse Event and Near Miss Reporting Policy be approved.

8. BUSINESS ARISING: None

9. CORRESPONDENCE/PRINTED MATTER:

- Electronic version of the new media report
- 191011 memo from LHIN re: OHT

10. DATE OF NEXT REGULAR MEETING:

Thursday, December 12, 2019, Met Auditorium

11. BOARD MEMBERS QUESTIONS, COMMENTS OR NOTICES OF MOTIONS:

None.

12. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Mr. P. Lachance, **SECONDED** by Ms. P. France and **CARRIED**
THAT the November 07, 2019 Board of Directors meeting be adjourned at 1730 hours.

Dan Wilson, Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc