



**MINUTES** of the **BOARD OF DIRECTORS** meeting held on **Thursday, October 06, 2016**, 17:00 hours, Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

**PRESENT:**

Lynne Watts, Chair

Arvind Arya

Patricia France

Dr. Laurie Freeman-Gibb

Lisa Landry

Dr. Maureen Muldoon

Ruth Orton

Yvan Poulin

Leanne Leech

John Leontowicz

Pam Skillings

Dan Wilson

Bob Renaud

Anthony Paniccia

Dr. Gary Ing (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Dr. Gerry Cooper (ex-officio, non-voting)

Dr. Kristen Gyetvai (ex-officio, non-voting)

Dr. Minesh Singh (ex-officio, non-voting)

Dr. Abdelrahman Elashaal (ex-officio, non-voting)

**STAFF:**

Executive Committee

**REGRETS:**

Karen McCullough (ex-officio, non-voting)

**1. CALL TO ORDER :**

The meeting was called to order at 1703 hours with Ms. Watts presiding as Chair, and Ms. Clark recording the minutes.

**2. DECLARATIONS OF CONFLICT OF INTEREST:**

None noted.

**3. PREVIOUS MINUTES – September 08, 2016**

The minutes of the September 08, 2016 Board of Directors meeting had been previously distributed.

**MOVED** by Dr. L. Freeman-Gibb, **SECONDED** by Ms. P. France and **CARRIED**

**THAT** the minutes from the September 08, 2016 Board of Directors meeting be approved.

**4. REPORT OF THE PRESIDENT & CEO:**

Mr. Musyj referred to his written report.

**Model of Care Training:**

Ms. Janice Dawson stated that Model of Care training has been ongoing across the corporation since March, 2016 in order to have a standardized approach at both campuses and to prepare for the new acute care hospital. We have been doing training with all in-patients medical/surgical units. We conducted research, adopted best practices from around the world, and we are building on that in our service of delivery model. We have developed new tools for acuity, stability and bundles of best practices. There are comfort rounds every

two hours, and leadership rounds occur where the VP's speak with the patients. Nurses meet at the end of their shifts to ensure a safe handoff to those starting the next shift. This has been well received by front line staff and overall, we have received positive feedback. Today was the last session. All medical/surgical nurses and RPN's have had training – about 900 staff.

**Sterilization Process:**

Mr. Musyj reported that things are working well regarding the process. Met and LDMH have been handling the sterilization needs for Met and Ouellette Campuses. The work we have done on the Ouellette steam pipes continues. As of this report, we do not have 100% success. There is still some staining, so we do not feel comfortable engaging the steam lines. There is no use starting up again, because we have a solution (steam to steam) coming in about 2 weeks. It does not rely on steam from our boilers except to heat up the steam in the system.

Board question: Will the new system handle all of our issues? Will we ever go back to the old system?

Musyj: We will use the pipes to warm up the steam to steam system; only to provide heat. The steam to steam will be the new method.

Mr. Musyj referred to the following in his report:

- Dedicated Years of Service will occur in December.
- The Quality of Worklife Survey will be sent out in October. This will be the second one since re-alignment. We did not do one last year because accreditation had their own.
- Take Your Kid to Work Day coming up in November.
- Tuition Assistance is being utilized by staff.
- New Hospital: We continue with community engagement. Information booths were set up at the Carousel of Nations at the Riverfront Festival Plaza and the Canada D'eh Run in Amherstburg. We presented to the Muslim Community Group (they are fundraising for us), Transition to Betterness and the French Community at Place Concord. Our next step will be to move ahead with the zoning changes required for the site. This is not unique for that particular site – this would have to happen for any site.
- Parking Issue: We have about 1,800 spaces that we operate or own at both campuses but we need more than that. Some staff use external lots as well as park on the street. The hospital receives calls regularly from residents because staff and visitors are taking their spots on the street. As we move to the new hospital, 3,000 spaces will be required for staff, patients and visitors. People ask why we don't build parking garages. It would cost approximately \$15 million to build surface parking. Garages cost close to \$100 million and underground parking would cost a couple of hundred million. Parking is not paid for by the MoHLTC. We would have to pay for it ourselves. As noted above, surface parking costs less. A lot of hospitals do not go for garages unless they are forced to (if they don't have enough space). The cost of \$7 per day will not offset a parking garage. At the Met Campus, the parking lot is at the front and off the main entrance. There is also a small parking lot off the E.R. and an even smaller one off the Cancer Centre. Everyone has to enter through the front

door and walk a distance to get to the various floors. In the new design, if patients are at the new hospital for a specific test or reason, they will have parking adjacent to that department/area. You cannot even do that with a parking garage, as it will only be accessible to one part of the hospital. The main road in front of the new hospital will take you into another roadway that will go around the hospital. And then, the various parking lots that are adjacent to the different areas will be off that roadway.

## **5. UPDATE – SHULICH SCHOOL OF MEDICINE & DENTISTRY:**

Dr. Cooper referred to his written report.

- The session we had mid-September was around a new course – “professional identity”; a whole change in direction in medical education on professionalism. One of the things we are doing in that course is to put students in teams and they have to do a quality improvement exercise.
- About once a year, Schulich tries to get its academic leaders together. This year we have a prolific researcher, Dr. Lorelei Lingard, who will be giving the key-note address. She will come to speak to the leadership on October 24.
- We want to get to a point where research is valued by faculty and learners. Our Windsor Campus research program is known as SWORP (Schulich UWindsor Opportunities for Research Excellence Program). It is jointly funded by Windsor and Western.

Board question: Do you encourage students to get into the community and see what is happening, such as when Margaret Trudeau comes to Windsor?

Cooper: Yes we do. We actually have a table reserved for the Margaret Trudeau.

Mr. Musyj added that WRH had all 1<sup>st</sup> year students here at Met recently. They were teamed up into the SOP projects and will be working along with front line staff and physicians, so they will have a great experience and an understanding of the standardization processes. Wherever they go, this will look good on their resumes.

## **6. TREASURER’S REPORT:**

Ms. Leech reported, referring to the Treasurer’s Report.

- The YTD deficit is \$3.9 million.
- We have a \$2.4 million negative hospital margin.
- We have cut the deficit by about \$5 million.
- Operational Highlights: We have yet to receive the \$5 million in one-time funds promised by the Ministry. The sterilization costs are being tracked, with the intent on making an insurance claim. Ms. Leech referred to the other highlights and urged the Board to review them.

## **7. CONSENT AGENDA:**

### **i) Finance/Audit & Resources – September 26, 2016**

**MOVED** by Mr. A. Paniccia, **SECONDED** by Mr. R. Renaud and **CARRIED**

**THAT** the report from the September 26, 2016 Finance/Audit & Resources Committee meeting be accepted.

**8. NEW BUSINESS:** None

**9. BUSINESS ARISING:** None

**10. CORRESPONDENCE/PRINTED MATTER:**

- i) Media Report
- ii) “The Standard”
- ii) SOP Dashboard

**11. BOARD member Questions, Comments or Notices of Motions:** None

**12. DATE OF NEXT MEETING:**

Thursday, November 03, 2016, Met Auditorium

**13. ADJOURNMENT:**

There being no further business to discuss, it was

**MOVED** by Dr. M. Muldoon, **SECONDED** by Ms. P. Skillings and **CARRIED THAT** the October 06, 2016 Board of Directors meeting be adjourned at 1744 hours.

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Lynne Watts, Chair  
Board of Directors

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Cheryle Clark  
Recording Secretary

/cc