



MOTION/ACTION SHEET

**BOARD OF DIRECTORS MEETING
Thursday, October 03, 2013**

**RESOLUTION
NUMBER**

IT WAS RESOLVED THAT

13100301

the Board of Directors approves that the H-SAA Amending Agreement (to March 31, 2014) be executed by the Chair and President & CEO.

MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, October 03, 2013**, 1700 hours, Auditorium, 1995 Lens Avenue, Windsor, Ontario.

PRESENT:

Gay Wrye, Chair	Arvind Arya	Dr. Gerry Cooper (ex-officio, non-voting)
Dr. Wilf Innerd	Yvan Poulin	David Musyj (ex-officio, non-voting)
Lisa Landry	Anthony Paniccia	Dr. Gary Ing (ex-officio, non-voting)
Pam Skillings	Lynne Watts	Dr. Andrea Steen (ex-officio, non voting)
Ruth Orton-Pert		Dr. Shobhana Patel (ex-officio, non-voting)
Dr. Maureen Muldoon		

STAFF:

Executive Committee

REGRETS:

Bob Renaud	Dan Wilson	Leanne Leech
Dr. Sowmil Mehta (ex-officio, non voting)		Karen McCullough (ex-officio, non-voting)
John Leontowicz		

1. CALL TO ORDER:

The meeting was called to order at 1700 hours with Gay Wrye presiding as Chair and Cheryle Clark recording the minutes.

2. DECLARATIONS OF CONFLICT OF INTEREST:

None noted.

3. PREVIOUS MINUTES – September 05, 2013

The two sets of minutes of the September 05, 2013 Board of Directors meetings had been previously distributed.

MOVED by Ms. L. Watts, **SECONDED** by Mr. Y. Poulin and **CARRIED**

THAT the minutes of the September 05, 2013 Board of Directors meeting be approved.

5. REPORT OF THE PRESIDENT & CEO:

Mr. Musyj reported, highlighting the following:

- Overall, hospital operations went smoothly on October 01. This was in large part, a result of work done in advance. A cross-section of staff members from various departments were positioned at command centres at Tayfour, Ouellette and Met from September 30 into the morning of October 1. The staff dealt with any issues that arose during the transition and discharge and re-admission of patients. Patients at Ouellette had to be discharged from HDGH and re-admitted as a WRH patient. The same process occurred at Tayfour, but in reverse. As well, patient records had to be transferred (histories & physicals). At the same time, underlying systems driving such things as medications, food, and diagnostic tests, had to recognize the new system. Issues that arose were minor in nature. Staff on all units participated and ensured that everything went smoothly in regards to patient care and medications.
- On October 02, there were town halls at both the Met and Ouellette Campuses. The work to make the processes the same at both campuses will begin at the end of calendar year. Mr.

Musyj has received good feedback from the town halls and questions following the sessions have been good. Everyone sees the benefits of what we are doing.

- The Board viewed a video that involved staff and physicians from both campuses.
- Mr. Musyj read an e-mail he received that was particularly touching from an employee.
- Mr. Paniccia stated he watched the town hall and asked if Mr. Musyj had received any interesting questions.
- Mr. Musyj replied some staff members are concerned about the upcoming changes and not being involved in the process. He assured them they will be involved. There have only been general questions.
- Ms. Wrye added that the Ouellette Campus was packed at the town hall held at that location. She congratulated Mr. Musyj and the staff on how smoothly this has gone so far. There has been good teamwork and good planning.

6. **TREASURER'S REPORT**

Mr. Paniccia highlighted the following, in the absence of Ms. Leech:

- As of August 31, we have a deficit of \$551,000. We expected a deficit of \$2.1 million, so we are ahead by \$1.6 million. We are ahead of our prior year and overall, we are in good shape.

Mr. Paniccia thanked Mr. Germain for his work at the hospital and for the Finance/Audit & Resource Committee. He welcomed Mr. Mark Fathers.

7. **REPORTS:**

i) **FINANCE/AUDIT & RESOURCES – September 23, 2013**

Mr. A. Paniccia reported in the absence of Ms. Leech.

This is the same agreement in place since 2008 and is essentially being extended again.

MOVED by Mr. A. Paniccia, **SECONDED** by Mr. A. Arya and **CARRIED**
IT WAS RESOLVED THAT the Board of Directors approves that the H-SAA Amending Agreement (to March 31, 2014) be executed by the Chair and President & CEO.

MOVED by Mr. A. Paniccia, **SECONDED** by Ms. L. Landry and **CARRIED**
THAT the report of the September 23, 2013 Finance/Audit & Resources Committee meeting be accepted.

8. **CONSENT AGENDA:**

None

9. **NEW BUSINESS:**

i) **Board Meeting Evaluation Form:**

The Chair referred to the evaluation form included in the package, which we will be using at upcoming Board meetings. She asked the Board members to please fill them out at each

meeting and hand in. She encouraged the Chairs of our Standing Committees to distribute this to their committee members as well.

Ms. Skillings asked that the form be e-mailed to the Assistants so they can change the title to make it appropriate for the Committees.

10. BUSINESS ARISING:

None

11. CORRESPONDENCE/PRINTED MATTER:

Media Report

12. BOARD member Questions, Comments or Notices of Motions

None noted.

13. DATE OF NEXT MEETING: Thursday, November 07, 2013

Windsor Room (basement beside Nuclear Medicine) at the Ouellette site.

14. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Mr. A. Paniccia, **SECONDED** by Ms. L. Watts and **CARRIED**
THAT the October 03, 2013 Board of Directors meeting be adjourned at 1725 hours.

Gay Wrye, Chair
Board of Directors

Cheryle Clark
Recording Secretary

/cc