



**MINUTES** of the **BOARD OF DIRECTORS** meeting held on **Thursday, September 08, 2016**, 17:00 hours, Auditorium, Met Campus, 1995 Lens Avenue, Windsor, Ontario.

**PRESENT:**

Lynne Watts, Chair

Arvind Arya

Patricia France

Dr. Laurie Freeman-Gibb

Lisa Landry

Dr. Maureen Muldoon

Ruth Orton

Leanne Leech

John Leontowicz

Pam Skillings

Dan Wilson

Bob Renaud

Dr. Gary Ing (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Dr. Gerry Cooper (ex-officio, non-voting)

Karen McCullough (ex-officio, non-voting)

**STAFF:**

Executive Committee

**REGRETS:**

Anthony Paniccia

Yvan Poulin

Dr. Kristen Gyetvai (ex-officio, non-voting)

Dr. Minesh Singh (ex-officio, non-voting)

Dr. Abdelrahman Elashaal (ex-officio, non-voting)

**1. CALL TO ORDER & WELCOME BACK**

The meeting was called to order at 1707 hours with Ms. Watts presiding as Chair, and Ms. Clark recording the minutes.

The Chair welcomed Dr. Freeman-Gibb to her first formal Board meeting.

Additionally, she thanked Mr. Musyj and his staff for their hard work on the recent sterilization issue. She also thanked Mr. Musyj for his continued work on the new hospital site.

**2. DECLARATIONS OF CONFLICT OF INTEREST:**

None noted.

**3. PREVIOUS MINUTES – June 23, 2016 (two sets of minutes)**

The two sets of minutes from the June 23, 2016 Board of Directors meeting had been previously distributed.

**MOVED** by Mr. A. Arya, **SECONDED** by Dr. M. Muldoon and **CARRIED**

**THAT** the two sets of minutes from the June 23, 2016 Board of Directors meeting be approved.

#### **4. REPORT OF THE PRESIDENT & CEO:**

Mr. Musyj referred to his written report. He welcomed everyone back from the summer.

##### **MDRD Issue:**

Mr. Musyj reported that for the last month, the hospital has been struggling with the sterilization process issue at Ouellette Campus. As he previously explained at the August 24, 2016 Board meeting, there was not enough pressure going to the autoclave machines (final stage in the sterilization process) because of valves. The hospital had a slower period during the O.R. shutdown (end of July, beginning of August) and at the end of that timeframe we saw the scorching of the cloths that he had previously described in August. He again reviewed the process of sterilization. The hospital brought in an expert from the U.S. and he concluded the issue was in the steam lines; a combination of change in water from the City, coupled with us shutting down the steam to fix the valve. We had the cloths tested and there was nothing harmful in them. We have recently been using Met and LDMH to sterilize the instruments, plus a company from Toronto that helped us initially. Special temperature controlled trucks are required to transport the instruments back to the Ouellette Campus. We also have a truck going to LDMH once a day as well and transporting back to Ouellette. Due to travel time, we now have to plan out the surgery days. Met is not built to sustain instrument sterilization for 20 O.R.'s. We have three autoclaves at Met and they are running 24/7. We have been told that by blowing out the system, the problem should be solved. Mr. Musyj stated he does not want to re-visit this issue again in 3-4 years, therefore we are investigating the "steam to steam" process that is a very popular process in the U.K. It does not rely on reverse osmosis and it connects directly to autoclaves and it runs through stainless steel piping and connections, which makes it clean steam. We have been told it will take about six weeks to get the system up and running from today's date. In the next week or two, we should be back to normal at Ouellette but this is the more permanent solution. We continue to do surgeries at Met and Ouellette. Met is doing more than it would normally handle. Those patients who can be transferred here, are being sent here. We are also catching up on surgeries that were postponed. We have contacted surgeons' offices and cancer surgeries will be done first.

Mr. Musyj thanked Ms. Petrakos and the front line staff, who have been amazing. We have an operational call at 12:00 and another one at 16:00 each day, which also includes physician leaders (including week-ends). We also send the same information to the media that we share with the staff.

##### **Strategic Plan:**

The communication plan moving the Strategic Plan forward, will be completed shortly.

#### **5. UPDATE – SHULICH SCHOOL OF MEDICINE & DENTISTRY:**

Dr. Cooper referred to his written report.

- It has been a busy summer for Schulich. They have learners all year, and this week new students were welcomed. Over the summer, there were a couple of site visits; one for Family Medicine and one for Surgery.
- There have been changes on campus that affects the parking area. The University has now installed a parking gate.
- With the new academic year upon us, Schulich has worked with the hospital on parking; learners will now pay for their parking. There was push back from some of

the residents but a communiqué was distributed, so hopefully the issue has been resolved. HDGH and WRH are collaborating on having a common fee structure and Schulich is trying to find an efficient way to deal with that.

- Last night there was a “meet and greet” for new faculty, learners and staff. It was well attended.
- Today, Dr. John Day had an event (a medical apprentice challenge) – everyone was engaged in a scavenger hunt.

**6. TREASURER’S REPORT:**

Ms. Leech reported, referring to the Treasurer’s Report.

- As of July, the net deficit was \$4.3 million. The hospital had budgeted \$6.9 million so this is better than budget.
- Capital expenditures were higher than budgeted but that is a timing matter.
- Operational Highlights were also included at the bottom of the Report. The last item under that heading indicates that our LOS at both campuses are lower than budgeted.

**7. CONSENT AGENDA:**

- i) **Finance/Audit & Resources June 20 & August 29, 2016**

**MOVED** by Ms. L. Leech, **SECONDED** by Mr. A. Arya and **CARRIED**

**THAT** the reports from the June 20 and August 29, 2016 Finance/Audit & Resources Committee meetings be accepted.

**8. NEW BUSINESS:** None

**9. BUSINESS ARISING:** None

**10. CORRESPONDENCE/PRINTED MATTER:**

- i) Media Report
- ii) “The Standard”
- ii) SOP Dashboard

**11. BOARD member Questions, Comments or Notices of Motions:** None

**12. DATE OF NEXT MEETING:**

Thursday, October 06, 2016, Met Auditorium – BOARD PHOTO WILL BE TAKEN.

**13. ADJOURNMENT:**

There being no further business to discuss, it was

**MOVED** by Mr. R. Renaud, **SECONDED** by Ms. L. Landry and **CARRIED**

**THAT** the September 08, 2016 Board of Directors meeting be adjourned at 17:33 hours.

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Lynne Watts, Chair  
Board of Directors

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Cheryle Clark  
Recording Secretary /cc