

**THIS AGREEMENT** is made effective the 17<sup>th</sup> of February, 2022 (the "**Effective Date**"),

BETWEEN:

**WINDSOR REGIONAL HOSPITAL**

a corporation without share capital duly  
incorporated under the laws of the Province of  
Ontario having  
its head office at the City of Windsor, in the said Province

(the "Hospital")

-and-

**TODD BESTED**

(the "VP")

**RECITALS**

- A. The Hospital wishes to employ **TODD BESTED** as the Vice-President, People and Culture, (hereinafter "VP") of the Hospital.
- B. The Hospital and the VP have agreed to enter into an employment relationship.
- C. The terms of the employment relationship have been negotiated between the Hospital and the VP and are set out in this Agreement.

**FOR VALUE RECEIVED**, the sufficiency of which is hereby acknowledged, the parties agree as follows:

**ARTICLE 1 DEFINITIONS AND INTERPRETATION**

**1.1 Definitions**

In this Agreement, unless the context otherwise requires, each capitalized term shall have the meaning attributed thereto:

- (a) "Agreement" means this agreement, including its recitals and all schedules attached to this agreement, all as may be supplemented or amended from time to time;
- (b) "Board" means the Board of Directors of the Hospital;
- (c) "Cause" has the meaning ascribed in section 11.5;
- (d) "CEO" means the President and Chief Executive Officer of the Hospital;

- (e) "VP" means the Vice-President, People and Culture;
- (f) "Confidential Information" has the meaning ascribed in section 13.1;
- (g) "OH" means Ontario Health; and
- (h) "MOHLTC" means Ministry of Health and Long-Term Care.

## 1.2 **Entire Agreement**

This Agreement, including Schedules A, B, and C, constitutes the entire agreement between the parties with respect to the subject matter hereof and cancels and supersedes any prior understandings and agreements between the parties. There are no representations, warranties, forms, conditions, undertakings or collateral agreements, express, implied or statutory between the parties other than as expressly set forth in this Agreement.

Schedule A – Compensation of VP

Schedule B – Employee Benefits

### **Section Headings**

All paragraph headings have been inserted herein for convenience of reference only and do not form part of this Agreement.

## **ARTICLE 2 Vice-President, People and Culture**

- 2.1 The VP agrees to serve as the Vice-President, People and Culture, of the Hospital to the best of his ability in compliance with all applicable laws, the Hospital's By-laws, policies, procedures, rules and regulations, all as may be amended from time to time, and this Agreement.

## **ARTICLE 3 ACCOUNTABILITY**

- 3.1 The VP shall report directly to the CEO of the Hospital.
- 3.2 The VP shall follow all lawful instructions and directions given to him by the CEO.

## **ARTICLE 4 TERM**

- 4.1 The term of this Agreement shall commence March 21, 2022 and shall continue indefinitely, unless terminated prior thereto in accordance with the provisions of ARTICLE 11 of this Agreement.

## **ARTICLE 5 FULL TIME AND ATTENTION**

- 5.1 Except as expressly provided in Article 5.2 below, the VP shall, throughout the term of his employment, devote his full time and attention to the business and affairs of the Hospital. The VP acknowledges that this position will include the carrying out of duties in the evenings and weekends, as may be required from time to time, in addition to regular business hours. The VP shall not, without the prior written consent of the CEO, undertake any other business or occupation or become a director, officer, employee, partner or agent of any other corporation, partnership, firm or person ("Other Organizations").
- 5.2 (a) The VP shall, with the CEO's consent, be entitled to undertake activities for Other Organizations which are consistent with the VP's responsibilities in respect of raising the profile of the Hospital and/or improving the Hospital's relationship with key stakeholders such as the government (federal, provincial or municipal), the University of Western Ontario and the University of Windsor, other educational or research organizations, and other healthcare providers or their respective associations, provided that such activities do not interfere with his ability to discharge his responsibilities to the Hospital.
- (b) The VP's total aggregate commitment to the other organizations shall not exceed the equivalent of twenty (20) business days per year without any corresponding reduction in his salary.

## **ARTICLE 6 COMPENSATION**

- 6.1 Subject to the terms and conditions of this Agreement, the VP shall be entitled to the compensation set out in Schedule "A".

## **ARTICLE 7 PERFORMANCE REVIEW**

- 7.1 On the annual performance review date, the CEO will undertake a review of the VP's performance, which will provide for a review of:
- (a) the VP's progress toward achievement of objectives determined by the CEO;
- (b) the Hospital's performance under any accountability agreement between the Hospital and the MOHLTC/OH; and
- (c) other relevant matters.
- 7.2 The review process will also establish measurable performance expectations, including both short-term and long-term objectives for the VP, as identified by the CEO.
- 7.3 The VP's salary shall be subject to the annual cost of living adjustment, if any, awarded to management/non-union staff of the Hospital. The salary shall also be reviewed every year by the CEO in light of the results of the performance review.

## **ARTICLE 8 VACATION ENTITLEMENT**

8.1 The VP will be entitled to vacation in accordance with the Hospital's unlimited vacation policy.

## **ARTICLE 9 EMPLOYEE BENEFIT PLANS**

9.1 The VP shall participate in the Executive Benefit plan as made available by the Hospital to its full-time senior administrative personnel, including HOOPP, dental, group life insurance and extended health benefits as more particularly set out in Schedule "B".

9.2 The VP acknowledges that some employee benefit plans may include compulsory employee participation and employee contributions at levels determined by the Hospital. The Hospital regularly reviews the employee benefit plans, as well as its insurance carriers, and accordingly, reserves the right to amend or discontinue the employee benefit plans and change its insurance carriers where deemed appropriate and without further notice to the VP.

## **ARTICLE 10 EXPENSES**

10.1 It is understood and agreed that the VP will incur expenses in connection with his employment duties under this Agreement. The Hospital will reimburse the VP for any reasonable and substantiated expenses provided such expenses were incurred in accordance with established Hospital policy and as approved by the CEO.

## **ARTICLE 11 TERMINATION**

11.1 (a) The VP may terminate his employment pursuant to this Agreement voluntarily at any time by giving not less than one hundred and twenty (120) days' notice in writing to the Hospital.

(b) The Hospital may, with written notice, waive notice in whole or in part, but shall be required to continue providing the VP both his salary and benefits for the full one hundred and twenty (120) days.

(c) The VP agrees to accept the pay-in-lieu of notice set out in Article 11.3 in full and final settlement of all amounts owing to him by the Hospital, including any payment in lieu of notice of termination, entitlement of the VP under any applicable statute and any rights that the VP may have at common law, and the VP waives any claim to any other payment or benefits from the Hospital.

11.2 This Agreement and the VP's employment with the Hospital may be terminated, without the Hospital being obligated to provide the VP with advance notice of termination or pay in lieu of such notice, whether under contract, statute, common law or otherwise if:

(a) the VP retires;

- (b) the VP is unable to perform substantially all of the VP employment-related duties for a period of more than either three (3) consecutive months, or six (6) months in the aggregate during any twelve (12) month period. Failure by the Hospital to strictly rely upon this provision in any given instance or instances, shall not in any way constitute a waiver of the Hospital's rights as stated herein;
- (c) the VP's employment is terminated for Cause as that term is defined in Article 11.5; or
- (d) the VP dies.

The VP or the VP's estate will not be entitled to receive any further compensation or benefits pursuant to the terms of this Agreement other than those which have accrued up to the date of the VP's death and those death benefits which may be payable in accordance with applicable insurance policies.

- 11.3 This Agreement may be terminated by the Hospital, in its absolute discretion, for any reason by giving the VP prior notice in writing equal to six (6) months, plus one (1) additional month for each full year of service up to a maximum of twenty-four (24) months notice in total (the "Notice Period") or on paying to the VP the equivalent termination pay in lieu of notice in equal monthly amounts over the Notice Period or a combination of the Notice Period and pay in lieu. During the Notice Period, the VP shall have a positive obligation to mitigate the amounts, taking all reasonable steps to find reasonable employment (including consulting and contract work) and if such mitigation occurs, a lump sum payment in the amount equal to one-half of the remaining Notice Period shall be issued.

These payments will be made, less required statutory deductions, and are inclusive of the Hospital's obligations to give "notice of termination" in accordance with the Employment Standards Act, 2000, and any other severance or termination obligations thereunder.

- 11.4 The VP agrees to accept the pay-in-lieu of notice as set out in Article 11.3 above in full and final settlement of all amounts owing to him by the Hospital on termination, including any payment in lieu of notice of termination, entitlement of the VP under any applicable statute and any rights that the VP may have at common law, and the VP waives any claim to any other payment or benefits from the Hospital and agrees that he will sign a release in a form satisfactory to the Hospital to this effect.

- 11.5 As used in this Article 11, the term "cause" shall be deemed to mean:

- (a) The VP's breach of a material term of this Agreement; or
- (b) Any reason which would entitle the Hospital at law to terminate the services of the VP without either notice or pay in lieu of notice, including, without limitation, gross or willful misconduct, habitual neglect of duty, incompetence, or conduct incompatible with his duties, or conduct prejudicial to the Hospital's business, or willful disobedience to the Hospital's orders in a matter of substance; or

- (c) Any conduct by the VP which calls into question the VP's integrity or the integrity of the Hospital or that tends to bring discredit to the Hospital, including but not limited to conduct involving dishonesty or conduct that calls into question the trustworthiness or moral character of the VP such as a criminal conviction; or
  - (d) The theft by the VP of any funds or property of the Hospital; or
  - (e) An attempt by the VP to obtain any personal advantage from any transaction in which the VP has an interest which is adverse to the interest of the Hospital, unless the VP shall have first obtained the consent of the VP of the Hospital in writing; or
  - (f) Willful neglect of the duties assigned to the VP pursuant to the provisions of this Agreement, including compliance with applicable legislation, including but not limited to the Public Hospitals Act (Ontario); or
  - (g) If the VP becomes insolvent and unable to pay his debts in full, or files an assignment in bankruptcy or is adjudicated a bankrupt.
- 11.6 (a) It is understood that, if termination occurs pursuant to Articles 11.1 or 11.3, all benefits shall terminate at the end of the month of termination.
- (b) Upon termination of this Agreement for any reason, the VP acknowledges that all items of any kind created or used by him pursuant to his employment or furnished by the Hospital to him including, but not limited to, any motor vehicles, equipment, books, records, credit cards, reports, files, diskettes, manuals, literature, confidential information, or other materials shall remain and be considered the exclusive property of the Hospital at all times, and shall be surrendered to the CEO of the Hospital, in good condition, promptly without being requested to do so.
- 11.7 The VP hereby acknowledges and agrees that he will not be constructively dismissed in the event of a government mandated restructuring of the healthcare system that results in the Hospital's operations being assumed by a regional health authority, a local health integration network or other organization provided the restructuring does not materially affect the VP's responsibilities (e.g. may be a site administrator) and there is no decrease in the VP's salary or benefits.

## **ARTICLE 12            LIABILITY INSURANCE**

- 12.1 The Hospital shall insure the VP under its general liability policy both during and after the term of his employment, for all acts done by the VP in good faith and in the execution of his office as Vice-President, People and Culture, throughout the term of his employment, including where the VP is specifically named in a lawsuit launched by a patient, member of the Medical Staff, or any other party where the Hospital is a co-defendant in accordance with policy limits and requirements.

## **ARTICLE 13            OWNERSHIP OF INFORMATION AND NON DISCLOSURE**

- 13.1 "Confidential Information" includes, without limitation, information and facts relating to the operation and affairs of the Hospital acquired by the VP in the course of his employment, including information and facts relating to present and contemplated services, future plans, processes, procedures, suppliers, capital projects, financial information of all kinds, government relations strategies, patients or their health records, any product, device, equipment or machine, or employees. For greater certainty, Confidential Information shall not include:
- (a) information and facts that are available to the public or in the public domain at the time of such disclosure or use, without breach of this Agreement; or
  - (b) information and facts that become available to the VP on a non-confidential basis from a source other than the Hospital.
- 13.2 All Confidential Information of the Hospital, whether it is developed by the VP during his period of employment or by others employed or physicians engaged by or associated with the Hospital, is the exclusive property of the Hospital and shall at all times be regarded, treated and protected as such.
- 13.3 The VP shall not disclose Confidential Information to any person or use any Confidential Information (other than as necessary in carrying out his duties on behalf of the Hospital) at any time during or subsequent to his period of employment without first obtaining the consent of the CEO, and the VP shall take all reasonable precautions to prevent inadvertent disclosure of any such Confidential Information.
- 13.4 Within five (5) days after the termination of the VP's employment by the Hospital for any reason, or of receipt by the VP of a written request from the Hospital, the VP shall promptly deliver to the Hospital all property belonging to the Hospital, including without limitation all Confidential Information (in whatever form) that is in the VP's possession or under the VP's control.
- 13.5 Nothing in this section precludes the VP from disclosing Confidential Information at any time if disclosure of such Confidential Information is required by any law, regulation, governmental body, or authority or by court order, provided that before disclosure is made, notice of the requirement is provided to the Hospital, and to the extent possible in the circumstances, the Hospital is afforded an opportunity to dispute the requirement.
- 13.6 The contents of this Agreement shall not be disclosed by the VP to anyone, except to the CEO, the Board, to the VP's own financial and legal advisors, or as required by law, regulation, governmental body, or court order. Requests for further disclosure will be made to the CEO for consideration.
- 13.7 The parties will agree in advance upon any appropriate press releases to announce the execution or termination of this Agreement.

#### **ARTICLE 14 NON-SOLICITATION/NON-DISPARAGEMENT**

- 14.1 The VP will not, either while employed with the Hospital or for a period of six (6) months subsequent to the VP's termination of employment for any reason, without the Hospital's express written consent, either as an individual, or in conjunction with any other person, firm, corporation, or other entity, whether acting as a principal, agent, employee, consultant, or in any capacity whatsoever solicit, attempt to solicit, or communicate in any way with any employees or physicians of the Hospital for the purpose of having such employees or physician employed or in any way engaged by another healthcare organization, person, firm, corporation, or other entity.
- 14.2 The VP and the Hospital covenant and agree that neither party shall engage in any pattern of conduct that involves the making or publishing of written or oral statements or remarks (including, without limitation, the repetition or distribution of derogatory rumours, allegations, negative reports or comments) which are disparaging, deleterious or damaging to the integrity, reputation or goodwill of the other party, which in the case of the Hospital, includes the Board, officers, employees, physicians and/or patients.

## **ARTICLE 15**      **GENERAL PROVISIONS**

### **15.1 Binding Effect and Non-Assignment**

This Agreement shall endure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators and successors, but shall not be capable of assignment by either party without the previous consent of the other party thereto.

### **15.2 Notice Provisions**

Any notice to be given under this Agreement shall be in writing and shall be personally delivered or sent by registered mail to the following address or such other address as either party may from time to time designate to the other by notice given in accordance with this section:

Notices to the Hospital:  
1030 Ouellette Avenue  
Windsor, ON N9A 1E1  
Attention: David Musyj, President and CEO

Notices to VP:  
294 Kilrea Avenue  
Belle River ON N0R1A0  
Attention: **TODD BESTED**

### **15.3 Severability**

If any covenant or provision of this Agreement is determined to be void or unenforceable in whole or in part by any court, such determination shall not affect or impair the validity of any other covenant or provision of this Agreement, which shall remain in full force and effect as if the void or unenforceable covenant or provision had not been made part of this Agreement.

### **15.4 Waiver**



No waiver by either party of any breach of any provisions herein shall constitute a waiver of the provision except with respect to the particular breach giving rise to the waiver.

#### **15.5 Governing Law**

This Agreement shall be governed and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

#### **15.6 Currency**

All dollar amounts set forth or referred to in this Agreement refer to Canadian currency.

#### **15.7 Withholding**

All payments made by the Hospital to the VP or for the benefit of the VP shall be less applicable withholdings and deductions.

#### **15.8 Recitals**

The VP and the Hospital acknowledge and agree that the provisions contained in the preamble or recitals section of this Agreement form part of this Agreement and may be relied upon by either Party when interpreting this Agreement.

#### **15.9 Interpretation**

The language used in this Agreement shall be deemed to be the language chosen by the parties to express their mutual intent, and the Agreement shall be interpreted without regard to any presumption or other rule requiring interpretation of the Agreement more strongly against the party causing it to be drafted.

#### **15.10 Privacy Consent**

By accepting employment with the Hospital, the VP consents to the Hospital collecting, using and disclosing the VP's personal information to establish, manage, terminate and/or otherwise to administer the employment relationship, including, but not limited to:

- (a) ensuring that the VP is properly remunerated for his services to the Hospital which may include disclosure to third party payroll providers;
- (b) administering and/or facilitating the provision of any benefits to which the VP is or may become entitled, including benefits coverage, pension plan and incentive plans; this shall include the disclosure of the VP's personal information to the Hospital's third party service providers and administrators;
- (c) ensuring that the Hospital is able to comply with any regulatory, reporting and withholding requirements relating to the VP's employment;
- (d) performance and promotion;

- (e) monitoring the VP's access to and use of the Hospital's electronic media services in order to ensure that the use of such services is in compliance with the Hospital's policies and procedures and is not in violation of any applicable laws; and
- (f) complying with the Hospital's obligations to report improper or illegal conduct by any director, officer, executive or agent of the Hospital under any applicable health, criminal or other law.

**15.11 Independent Legal Advice**

The VP confirms that, prior to the execution of this Agreement, he had a full and complete opportunity to obtain independent legal advice and representation and that he has either done so or has freely chosen not to obtain such advice.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the Effective Date.

WINDSOR REGIONAL HOSPITAL

BY:



\_\_\_\_\_  
Name: David Musyj

Title: President & Chief Executive Officer

I have read, understand and accept the terms and conditions of this Agreement.

SIGNED, SEALED &  
DELIVERED in the presence of:

**PRB**

Pamela Rose Bested  
Witness



\_\_\_\_\_  
**TODD BESTED**

**SCHEDULE “ A”  
COMPENSATION OF VP**

Subject to the terms and conditions of the Agreement, the VP shall be entitled to the compensation set out below:

- **Salary:** An annual salary of \$211,396 (based on 1957.5 hours) effective March 21, 2022, less VP contributions to Hospital pension and benefit plans. Thereafter the VP’s salary will be subject to potential annual salary increases as may be determined appropriate by the CEO, in consideration of the performance review conducted by the CEO as more particularly described in ARTICLE 7 and any relevant legislative provisions.
- For the purposes of any performance based bonus entitlement which may be in place prior to the VP retiring or resigning, the same will be calculated as if the VP had completed the full year of work for the entire calendar year within which he resigned or retired unless the provisions of Article 11 – Termination were the cause of the end of the employment relationship during that year.

**SCHEDULE “B”  
FULL TIME EXECUTIVE BENEFIT PLANS**

**Effective January 1, 2015 please see the benefit booklet for full details.**

- ◆ Dental Plan (exam/cleaning every 6 months, 100% for basic, 50% for major, 50% for Orthodontics- no age limit)
- ◆ Drug Plan (\$2.00 co-pay, \$9.00 cap dispensing fee)
- ◆ Extended Health Plan which includes but are not limited to (chiropractor, osteopath, podiatrist/chiroprapist, physiotherapist, private nursing) – maximums are variable, please see plan booklet
- ◆ Semi-Private Coverage
- ◆ Private Room coverage in a Public General Hospital to \$5,000 / calendar year
- ◆ Psychologist to \$300 / year, with no limit per visit
- ◆ Massage Therapy to \$400 / calendar year
- ◆ Speech Therapy to \$300 / calendar year
- ◆ Compression Stocking to 6 pairs every 12 months
- ◆ Vision to \$400 every 24 months with additional vision coverage (subject to reasonable and customary charges)
- ◆ Hearing Aids (One hearing aid in any 36 consecutive months)
- ◆ Out of Province/travel coverage
- ◆ Medical Items, as approved by the benefit carrier

**100% Hospital Cost**

- ◆ Accidental Death & Dismemberment (3X Annual Salary, maximum \$500,000)
- ◆ Group Life Insurance (3X annual Salary)
- ◆ Voluntary Life Insurance (Optional Benefit – 1,2,3 times salary)
- ◆ Spousal Life Insurance (Optional Benefit)

**75% Hospital Cost, 25% Employee Cost**

- ◆ Long Term Disability (75% of monthly earnings, 105 days qualifying)

**Sick Time**

- ◆ 100% of your rate effective date of hire

**Pension Plan**

- ◆ Effective Date of hire (full time)
- ◆ HOOPP – Hospitals of Ontario Pension Plan
- ◆ 6.9% of base salary up to YMPE (Years maximum pensionable earnings) max + 9.2% base salary over YMPE max
- ◆ Employee deduction matched by Hospital at 126%
- ◆ Reciprocal Transfers offered pending agreement with HOOPP

**Vacation Entitlement**

- ◆ Unlimited Vacation: See the Non-Union Vacation Policy for Full Time Employees

**Paid Holidays (9)**

New Year’s Day

Labour Day

Good Friday

Thanksgiving Day

Victoria Day

Christmas Day

Canada Day  
Civic Holiday  
Remembrance Day

Boxing Day  
Family Day  
2<sup>nd</sup> Monday in June