



MINUTES of the **BOARD OF DIRECTORS** meeting held on **Thursday, December 7, 2023**, 17:00 hours, via ZOOM and live streamed on YouTube.

PRESENT:

Patricia France, Chair

David Malian

Paul Lachance

Cynthia Bissonnette

Ian McLeod

Mary Dawson

Michael Lavoie

Jamie Skutovich

Laura Copat

Chris Lanoue

Dr. Laurie Freeman

Genevieve Isshak

Penny Allen

Anthony Paniccia

Nila Das

Linda Staudt

Dr. Wassim Saad (ex-officio, non-voting)

David Musyj (ex-officio, non-voting)

Karen Riddell (ex-officio, non-voting)

Dr. Larry Jacobs (ex-officio, non-voting)

STAFF:

Executive Committee

REGRETS:

Dr. Danielle Soulliere (ex-officio, non-voting)

Dr. Maher Zayouna (ex-officio, non-voting)

1. CALL TO ORDER:

The meeting was called to order at 1705 hours with Ms. France presiding as Chair and Ms. Sutherland recording the minutes.

2. DECLARATIONS OF CONFLICT OF INTEREST:

None declared.

3. PREVIOUS MINUTES:

The minutes of the November 2, 2023 Board meeting had been previously circulated.

MOVED by Dr. L. Freeman, **SECONDED** by Ms. M. Dawson and **CARRIED**

THAT the minutes of the November 2, 2023 Board of Directors meeting be approved.

4. REPORT FROM THE PRESIDENT & CEO and CHIEF NURSING EXECUTIVE:

Mr. Musyj spoke to respiratory issues in our community and how it is affecting the hospital.

Wastewater levels for COVID-19 in W/E are moving up to levels greater than April of this year. There is a high level of COVID in the wastewater which means it is in our community. Also, we are starting to see the start of influenza A in the wastewater data. We predicted we would start to see an increase of influenza in the month in November and, in fact, it appears

to be starting to increase rapidly. Provincially, they are anticipating we will be hitting the peak season over the next couple of weeks. Mr. Musyj referred to Page 5 of the presentation which showed the percentage of tests positive in Canada compared to the previous seasons. The flu season started earlier last year and Public Health is predicting this year's season to be more typical to the average flu season.

With respect to RSV, the numbers were high in early December but are going down a bit. It is still present and WRH is down to 3 pediatric patients as of yesterday. Mr. Musyj added that only one child has tested positive for both RSV and flu.

Mr. Musyj advised that effective December 8th at 12:01 a.m. anyone visiting a patient in the hospital must wear a mask while visiting in a patient's room. Patients must also wear a mask outside their designated bed space as much as possible. WRH is taking this proactive approach as we have historically seen an increase in respiratory illness during the first two weeks of January.

Mr. Musyj also provided an update on the positive impact of the NPT (Nurse Police Team) program. For the first 29 weeks, the team has helped close to 800 individuals in the community. Again, this is a collaboration of the WRH ER and Windsor Police Department. The program pairs the same police officer and ER nurse to go into the community to treat the mental health, addictions and homeless populations. As a result, WRH has seen a rather substantial reduction in ER visits from these individuals. In addition, 64 substance related wounds have been treated in the community. These individuals are following up with to ensure there is no infection and no ER visit is required. We are hoping to expand the program to 7 days a week. Currently the program runs every Friday, Saturday and Sunday evening.

Mr. Foster and a representative from the WPD were recently keynote speakers on this very topic at a conference in the US. Mr. Musyj thanked the staff at WRH as well as the WPD for this very successful partnership.

Ms. Riddell provided an update with respect to the ongoing restoration efforts following the criminal cyberattack.

On Dec 2nd, we started registering and discharging patients in the electronic system who were admitted and discharged during the downtime period. On Dec 7th we started registering current patients and entering current treatment plans and orders. Ms. Riddell reported that the go live with our electronic patient health record is planned for December 13th.

This is not a full restoration of electronic systems. Some of the systems that will not be full electronic or integrated into the health record at this time include Pharmacy, Lab, and our PACs/DI system.

Diagnostic Imaging is prioritized on clinical indication. Ms. Riddell explained where we are at with respect to Priority 1 Emergency, Priority 2 Urgent, Priority 3 Semi-Urgent and Priority 4 Non-Urgent:

- P1 is at 100% capacity and there was no impact on volumes
- P2 is at 100% capacity and there was no impact on volumes

- P3 – we have returned to 100% capacity for CT and MRI – initial impact of Code Grey and backlog due to PACs downtime. Once PACs up in mid-December we will ramp up and expect backlog clearance of P3s within 10 weeks
- P4 – we are not completing any P4 CTs or MRIs and do not expect to start P4 ramp up for MRI until January 2024 and for CT until February 2024

All physician offices have been informed of current wait times to ensure patients are directed to other hospitals for imaging or are appropriate to wait.

Ms. Riddell thanked the WRH staff for their continued efforts, working night and day during the Code Grey.

5. REPORT FROM SCHULICH:

Dr. Jacobs provided the following highlights:

- Accreditation visit is now complete and expect a formal report in the New Year. The visit went very well and all feedback was positive.
- Seeing growth at this site - the internal medicine residency program will officially launch in July. Received hundreds of applications for the two positions.
- 4th year students are in the process of filing their applications and will be notified regarding interviews in January.

6. FINANCIAL PRESENTATION (October 31, 2023 Results):

Mr. Paniccia reported. No meeting on November 27th cancelled due to issues associated with the Code Grey. This information is tonight new. More complete numbers will be forthcoming for the January board meeting. Kudos to the entire finance team. They have done a tremendous job keeping this running in the background.

Slide 2 – Code Grey Impact on Finance

- The Kronos timekeeping software and the interface with our payroll system and general ledger “Infinium” are still functioning. Employees are able to swipe in and out normally but Managers and Supervisors are unable to input schedules into Kronos.
- Revenue software (HRCM) interface with Cerner is not functioning and there has been no new data transferred as of October 23, 2023.
- Interface between Infinium General Ledger with Transform Account Payable (Medisolutions) is not functioning. Journal entries to expense Medical Staff Fees, Medical/Surgical Supplies, Drugs, Other Supplies and Expenses, and Equipment Lease and Rental have not been transferred since October 22, 2023.
- Equipment grant and amortization entries are generated by the Infinium Fixed Asset system which is still functioning. With no access to Accounts Payable new assets cannot be capitalized.

Slide 3 – Funding Update

- Confirmation received that WRH will receive \$10.2 million in one-time funding for ONA arbitration award costs incurred for 2021 to 2023 fiscal years.

Slide 4 – Financial Results – YTD October 2023

- \$18,990,000 deficit for hospital operations year to date which is \$7,065,000 worse than budget
- The net deficit after building amortization is \$19,751,000 which is \$6,689,000 worse than budget

Slide 5 – Significant Variances

Chart indicates expense variances and the offsetting revenue

- Salaries & Wages \$3,985,000 deficit
 - Due to Collective Bargaining Settlements
- Medical Staff Fees \$2,673,000 deficit
 - \$3,006,000 offsetting favourable Patient Services Revenue variance
- Medical/Surgical Supplies \$1,912,000 deficit
 - Offset by additional QBP revenue earned \$401,000 for Hip & Knee replacements
- Drugs \$3,236,000 deficit
 - Offset by \$311,000 revenue in retail pharmacies
 - \$2,605,000 in Ministry drug funding for chemotherapy and renal programs
- Other Supplies & Expense \$292,000 deficit
 - Deficits in facilities, physician recruitment and patient transport are offset by savings in laundry, lab expenses and course fees and materials.

MOVED by Mr. A. Paniccia, **SECONDED** by Dr. L. Freeman and **CARRIED**
THAT the December 7, 2023 Financial Presentation (as of October 31, 2023) be accepted.

7. CONSENT AGENDA:

MOVED by Mr. A. Paniccia, **SECONDED** by Ms. M. Dawson and **CARRIED**
THAT the report from the Finance/Audit & Resources Committee meetings be accepted.

8. CORRESPONDENCE/PRINTED MATTER:

a) Media Report – FYI only.

9. BOARD MEMBER QUESTIONS, COMMENTS OR NOTICES OF MOTIONS:

None

10. NEW BUSINESS:

None

11. DATE OF NEXT REGULAR MEETING:

Thursday, January 4, 2024, 1700, via ZOOM.

12. ADJOURNMENT:

There being no further business to discuss, it was

MOVED by Ms. P. Allen, **SECONDED** by Mr. A. Paniccia and **CARRIED**

THAT the December 7, 2023 Board of Directors meeting be adjourned at 1730 hours.

Patricia France, Chair
Board of Directors

Dawn Sutherland
Recording Secretary/ds