General Information

Company Name:					
Windsor Regional Hospital					
Contact name:	Telep	hone:	Email:		
Monica Stanton	519-2	254-5577 ex. 52490	Monica.stanton@wrh.on.ca		
Street Address:	Street Address:				
1995 Lens Ave. Windsor, ON. N8W 1L9 1030 Ouellette Ave. Windsor, ON. N9A 1E1					
Type of Entity:					
Hospital					
	LHIN:	1. Erie St. Clair			
#	Beds:		540		
Number of buildings in this audit:			3		

Description of the Entity

Windsor Regional Hospital is a regional provider of advanced care to more than 400,000 people in Windsor and Essex County. A realignment of programs and services was achieved on October 1, 2013, when Windsor Regional Hospital became responsible for the governance, management and operations of the Ouellette Campus.

Windsor Region Hospital consists of 2 acute care facilities; the Metropolitan Campus and the Ouellette Campus.

The Metropolitan Campus consists of:

Medicine Programs, Family Birthing Centre, Neonatal Intensive Care, Pediatric Services, Critical care, Regional Cancer Services, Emergency Services, Surgical Services (11 Operating rooms). The facility has 10 stories, 1 attached, 4 story Cancer center and 1 detached, 1 story HIV clinic. The 1st floor has a cafeteria that contains a Daily Grill and Subway. Also, a Tim Hortons Kiosk. On the ground floor there is a full food preparation area/kitchen and dishwashing area.

The Ouellette Campus consists of:

Medicine Programs, Complex Trauma Services, Renal Dialysis, Cardiac Care, Stroke and Neurosurgery, Intensive care, Acute Mental Health, Emergency Services, Surgical Services (9 Operating rooms). The facility has 11 stories, 2 attached, 4 story buildings, housing several outpatient programs, and a detached 2 story dialysis unit.

Waste Reduction Programs and Initiatives (Current)

Program/initiative:	Kitchen Grease - Recycling
Policy or management decision	Patient Food Services has a departmental policy for the disposal of the used kitchen grease.
Program description (including 3Rs Reduce, Reuse, Recycle):	The cooking grease from the cafeteria/kitchen prep is collected for further processing. The spent grease is contained in a bin container for pick-up as required by the hospital. The grease is further processed into biodiesel, chemical and animal feed ingredients. Canadian Resources Distribution picks up the oil at Loading Dock (519-739-1768)
Employee responsible:	Melissa Alexander-Dionisi Manager, Patient Food Services and Clinical Nutrition
Employee contact	519-254-5577, extension 52016
(phone and email):	Melissa.Alexander-Dionisi@wrh.on.ca
Schedule for completion:	Currently in-practice
Program/initiative:	Blue box Co-mingled Recyclables- City of Windsor
Policy or management decision	
Program description (including 3Rs Reduce, Reuse, Recycle):	Source separation collection bins are located in the hospital - generally near the elevators on each floor. Additional dedicated recycle collection bins are also located in the Cafeteria and Entrance area of the hospital. Housekeeping staff removes the clear plastic bags in all of the recycled bins and deposits them in the dedicated recycled materials collection bins located at the back of the hospital for pick up from the City of Windsor recycling/waste services.
Employee responsible:	Met campus – Erica Sylva, Coordinator, Guest Services-Housekeeping Ouellette campus – Robert Grehan, Coordinator, Guest Services-Housekeeping
Employee contact	Robert Grehan – 519-973-4411, ext. 33161
(phone and email):	Robert.grehan@wrh.on.ca

	Erica Sylva - 519-254-5577 ext. 52492
	Erica.sylva@wrh.on.ca
Schedule for	Currently in-practice
completion:	
Program/initiative:	Cardboard Recycling
Policy or management decision	Environmental Services has a departmental policy for the disposal of all cardboard
Program description (including 3Rs Reduce, Reuse, Recycle):	Cardboard boxes, packaging and materials are source separated throughout the hospital and brought to the garbage storage area for disposal in the recycled materials collection bins located at the back of the hospital. The current supply vendor HMMS, provides carts for all cardboard waste from their products to be returned for recycle/re-use
Employee responsible:	Met campus – Erica Sylva, Coordinator, Guest Services-Housekeeping Ouellette campus – Robert Grehan, Coordinator, Guest Services-Housekeeping
Employee contact (phone and email):	Robert Grehan – 519-973-4411, ext. 33161 Robert.grehan@wrh.on.ca Erica Sylva - 519-254-5577 ext. 52492 Erica.sylva@wrh.on.ca
Schedule for completion:	Currently in-practice
Program/initiative:	Fine Paper - Confidential Shredding
Policy or management decision	
Program description (including 3Rs Reduce, Reuse, Recycle):	Fine paper recycling is done with the services of Shred It. The use of this service provider not only facilitates paper fibre recycling and reuse but also provides a level of confidentiality in the disposal of personal information and records.
Employee responsible:	Met campus – Erica Sylva, Coordinator, Guest Services-Housekeeping Ouellette campus – Robert Grehan, Coordinator, Guest Services-Housekeeping
Employee contact (phone and email):	Robert Grehan – 519-973-4411, ext. 33161 Robert.grehan@wrh.on.ca

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Schedule for	Currently in-practice
completion:	

Program/initiative:	Batteries - Recycle
Policy or	Physical plant has a departmental procedure for the disposal of batteries
management	
decision	
Program	Battery recycling buckets are available for single-use batteries. Recycle buckets
description	are available from the Environmental Services Department and have been placed
(including 3Rs	on units that have large use of batteries. Others areas can call to have a pick up as
Reduce, Reuse,	required.
Recycle):	
Employee	Monica Stanton
responsible:	Director, Guest Services
Employee contact	519-254-5577 ext. 52490
(phone and email):	Monica.stanton@wrh.on.ca
Schedule for	Currently in-practice
completion:	

Waste Reduction Programs and Initiatives (Under Investigation)

Program/initiative:	Linen Cart Wrap Recycling
Policy or management decision	
Program description	Determine the optimum source separation techniques for sourced plastic coverings Provide employee-training and review of plastic materials acceptable for current recycling programs. Update online information for all staff to access
	Speak with Linen company about re-use procedures
Employee responsible:	Monica Stanton
Employee contact (phone and email):	519-254-5577 ext. 52490 Monica.stanton@wrh.on.ca
Schedule for completion:	Sep-17
Program/initiative:	Enhanced Co-mingled Recyclable Source Separation
Policy or management decision	
Program description:	Determine the optimum source separation techniques for sourced co-mingled plastics.
	Increase the availability of recycle containers in public areas. Ensure the optimum placement of collection bins to be accessible to a majority of people.
	Increase/replace recycle signage for best visual aide
	Provide employee-training and review of plastic materials acceptable for current recycling programs. Update online information for all staff to access
	Evaluate the requirements for follow up audits and reviews of program
Employee	Monica Stanton
responsible:	Director, Guest Services
Employee contact	519-254-5577 ext. 52490
(phone and email):	Monica.stanton@wrh.on.ca

Schedule for	Sep-17
completion:	
Program/initiative:	Medical Supplies - Enhanced Re-use
Policy or	S:\Housekeeping\Policies & Procedures\Patient room discharge cleaning
management decision	2016.docx
Program description	Investigate the applicability of disinfecting un-used, un-opened medical supplies, for reuse. Using the Nocco machines.
	If applicable ensure that the appropriate collection bins, storage areas, handling procedures and reuse systems are in place to process these materials
	Provide employee-training and review of materials acceptable for re-use programs.
	Evaluate the requirements for follow up audits and reviews of program
Employee	Monica Stanton
responsible:	Director, Guest Services
Employee contact	519-254-5577 ext. 52490
(phone and email):	Monica.stanton@wrh.on.ca
Schedule for	Oct-17
completion:	
Program/initiative:	Plastics - Source separation - Recycle
Policy or management decision	
Program	Investigate the applicability of recycling the plastic jugs from the Dialysis units
description	If applicable ensure the appropriate collections bins and handling procedures are in place
	Provide employee-training and review of materials acceptable for recycle programs.
	Evaluate the requirements for follow up audits and reviews of program
Employee	Monica Stanton
responsible:	Director, Guest Services
Employee contact	519-254-5577 ext. 52490
(phone and email):	Monica.stanton@wrh.on.ca
Schedule for	Jul-17
completion:	